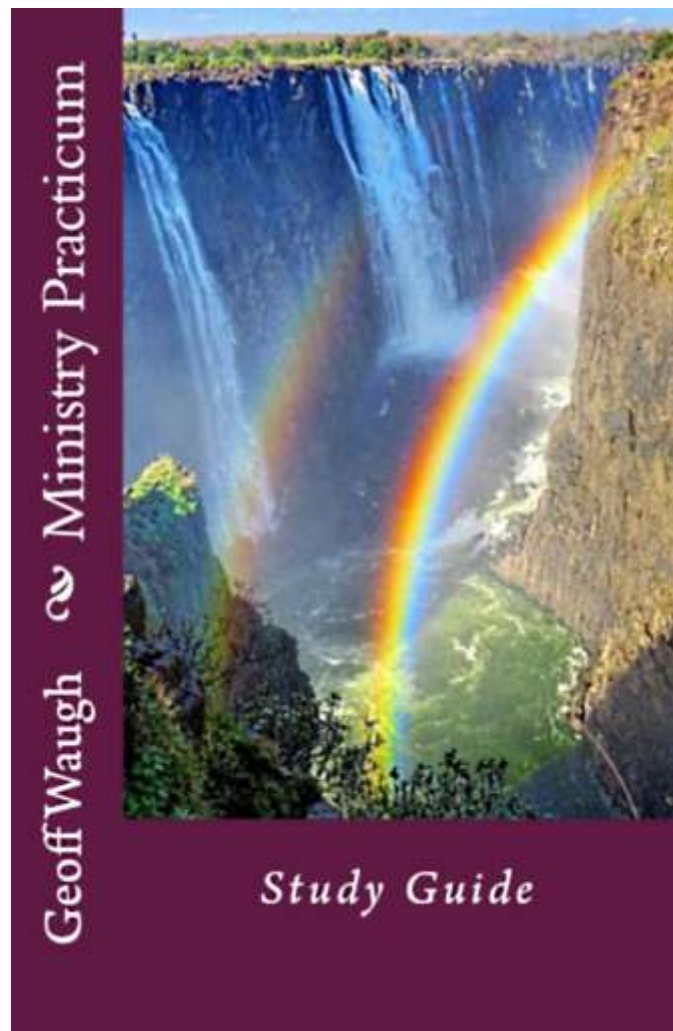


Ministry Practicum

Study Guide



Geoff Waugh

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Renewal Journal Publications

Acknowledgement:

We would like to thank the contribution
made by the staff of the Citipointe Ministry College
in the compilation and development of this unit.

This unit was prepared and compiled by
Geoff Waugh

This book is adapted from material prepared for external and internal study. It is now superseded and replaced by more recent developments. However, it is a useful resource on this topic for your personal and group studies. Please contact the college to enquire about current courses. We value your positive comment or review on Amazon and Kindle to inform and bless others.

Amazon: [ISBN: 978-1726369947](https://www.amazon.com/dp/9781726369947)

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Logo: basin & towel,
lamp & parchment,
in the light of the cross

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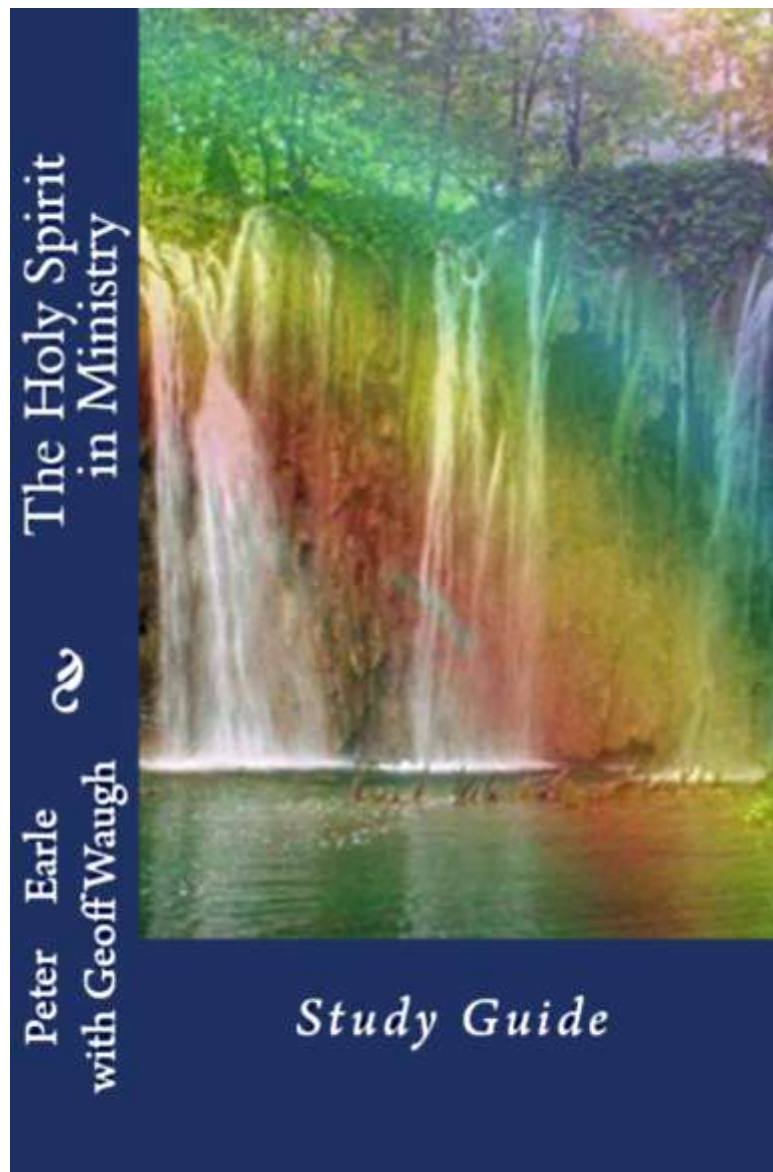
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The Holy Spirit in Ministry

Study Guide

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General Practicum Introduction

Welcome to the Practicum Units. These units guide you in the actual practice of ministry. So most students love these units because they don't just learn theory about ministry, but do it. You minister. Here 'the rubber hits the road'.

What is the difference between what you are already doing in ministry and these practicum units? The main difference is that as you minister in practicum units, you are supervised, you receive regular and specific feedback, and you reflect carefully through what you are doing so that you can improve your ministry.

Our prayer is that God will impact you with faith and fire as you minister and study, that your vision will be great, and that you will be praying and believing for God's purposes as never before. We are confident that the Holy Spirit will ignite you as you serve the Lord in ministry and are led by the Holy Spirit. He is your best teacher – by far.

Practicum units provide opportunity for supervised, self-directed learning in the practice of ministry and mission.

1. Ministry and Mission

Practicum units are part of the studies in Ministry and Mission. These studies apply the information in Biblical Studies and Theology and Church History to the practical aspects of ministry as well as build on other Ministry and Mission subjects. Other studies contribute significantly to ministry education and are applied in ministry and mission studies.

Other subjects in Ministry and Mission explore essential aspects of ministry, the personal and spiritual formation of the minister, and the major areas of ministry including worship, preaching and pastoral care. Practicum studies inter-relate with the other studies the Holy Spirit in Ministry. Students would normally have completed a course work subject before or concurrently with the practicum.

Students have opportunity to specialise in specific areas of ministry and mission as well as to cover a diverse range of ministry and mission specialisations. Students in degree programs would complete three or four practicum units, gaining experience in different areas of ministry and mission.

2. Practicum units

Practicum units provide supervised ministry experience. They combine essential elements of ministry formation with the reflection required for theological formation in the educational context of guided self-directed learning integral to personal formation.

The supervised ministry experience and reflection form a vital part of ministry formation in this Bachelor of Ministry degree, so all students are required to participate in four practicum units, unless they have exemptions. A student who has one or two years of full time ministry experience may apply for exemption from one or two practicum units respectively.

The staff of the School of Ministries place high priority on significant ministry experience and the value of competent modelling and supervision in ministry formation.

Each practicum includes these requirements:

1. The student will work in an approved ministry placement for 140 hours. This normally involves 10 hours each week for 14 weeks. That includes preparation, ministry experience, written requirements, personal supervision and practicum seminars. For a final 300 level practicum it may be a mission or outreach intensive such as a full-time block practicum for 3 weeks.

2. Supervision contact will normally involve at least three hours each week, or three hours in every 10 hours, including an hour of individual consultation with an approved supervisor and two hours of core group interaction.
3. An approved supervisor will be a person involved and experienced in the student's area of practicum ministry. Distance Education Supervisors are expected to read and agree to the requirements for supervision as indicated in Module 1, Topic 4: Supervision. It outlines the practicum objectives and requirements for supervisors. Normally an experienced pastor, or a church leader such as a school teacher or social worker, will be qualified to act as your supervisor.

While each practicum will have a specific focus related to its corresponding coursework unit, the practicum units will also involve significant integration and relationship across units enabling a holistic approach and experience of ministry.

A student may apply to undertake a practicum as an intensive course of 140 hours. In such cases the requirements of the practicum will include pre-placement preparation and post-placement reflection and evaluation. However, this would normally be for a fourth or final practicum, not for a first or second one.

3. Progression through Practicum Units

Each student will progress through three or four practicum units, unless exemptions are granted. Students will be expected to demonstrate increasing skills and abilities in ministry as they progress.

Degree studies allow for a range of options in both the selection of practicum units and of activities within each. Those activities are to be planned with your practicum supervisor, and described in detail in the Learning Agreement for each practicum unit.

At first this may seem difficult to plan and do! But once you have worked on one practicum with your supervisor, you will realise it is just like normal planning of any task, such as planning your day, or your month's activities. In a practicum, that planning is applied to what you do in ministry.

Please Note:

To successfully complete and exit Practicum units all assessment must be submitted by the due dates and be of a consistent passable standard. If the student does not hand in all work or does not receive favourable supervisory reports, they may be asked to complete supplementary ministry tasks for reflection and review or may not satisfactorily pass the unit. Remember that discipline and consistency are key elements of ministry.

What are the main aims for these units?

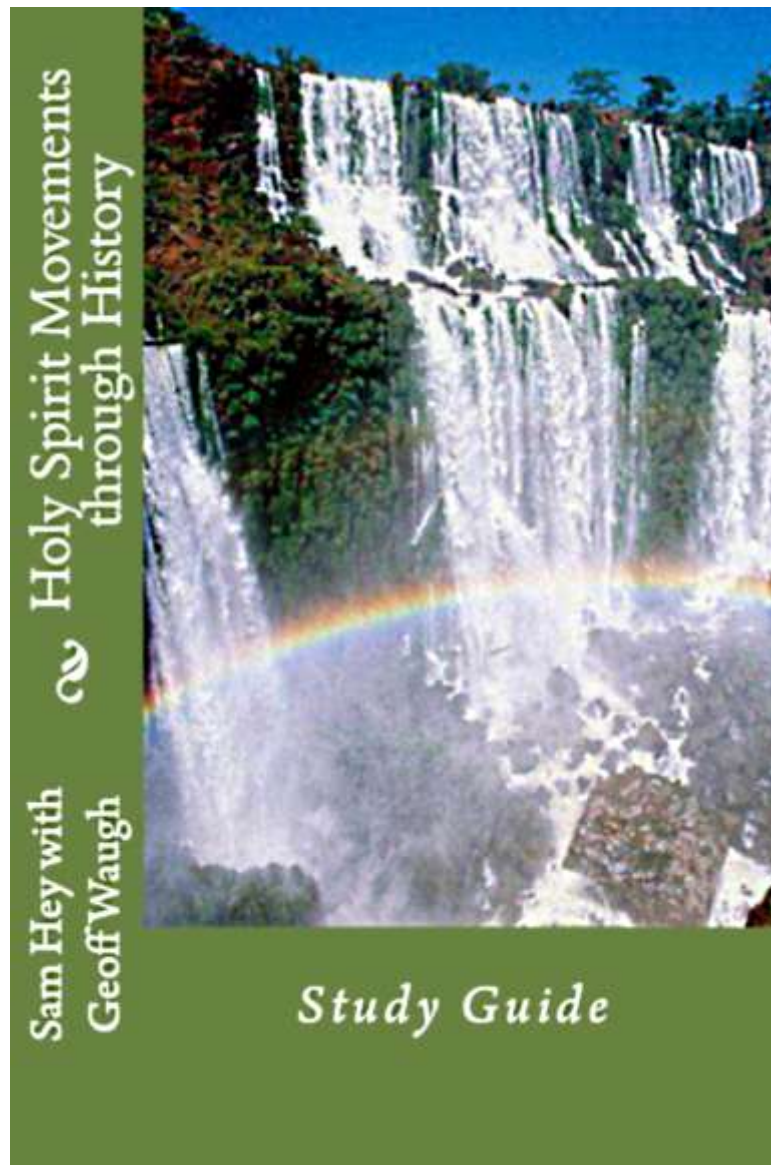
On completion of these units students should be able to perform a wide range of ministry activities effectively. These include:

1. Demonstrate ability in specific areas of ministry;
2. Research issues related to those areas of ministry with competence;
3. Present well written reflections related to those areas of ministry;
4. Discuss the issues relevant to that area of ministry in many contexts, such as with your supervisor and in your core group.

In addition to these general objectives which apply to all practicum units, at the completion of a final practicum unit students should be able to:

5. Apply and test formal learning and theory in practical settings;
6. Reflect upon and analyse their experience in the ministry setting in the light of their formal learning;
7. Use theoretical learning to identify and critique principles of effective ministry demonstrated in practical settings;
8. Integrate personal development and increasing competence in ministry with insights gained from both theoretical learning and the practice of and reflection on their ministry experience.
9. When you are just beginning, that sounds too hard! However, by the time you have worked through two or three practicum units you really look forward to integrating your study and your practical ministry. What you have been absorbing from your study leaps out into ministry in real life.

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Introduction to the Practicum Units

As you look over this *Study Guide* you should get the general idea of how the practicum units work, and be able to get started on your study.

Read this Introduction carefully to get a clear overview of the requirements of your practicum. Then read Module 1 carefully so you know clearly what you must do. Then read Module 2 and choose the relevant unit for your practicum.

The practicum topics in this *Study Guide* are grouped into two Modules:

Module 1: Practicum Requirements

The topics in this section will help you understand the requirements to your practicum. You need to read them carefully before you start. They include important information about your Learning Agreement, your weekly reports, your core group reports, and your assignments required to complete your practicum.

Module 2: Practicum Units

This module has the unit outline for all practicums as well as a sample of questions that the student may use in their consultation with their supervisor.

Overview of Practicum Units

Module 1: Practicum Requirements

Topic 1: Learning Agreement. An overview of the practicum as planned.

Topic 2: Weekly Reports. Reporting to your supervisor each week.

Topic 3: Core Group. A small peer group for support, and evaluation.

Topic 4: Supervision. Your relationship with your supervisor.

Topic 5: Journaling

Module 2: Practicum Units

Topic 6: The Unit Outlines

Topic 7: Final Practicum

Topic 8: Some Sample Questions

Module 1 – Practicum Requirements



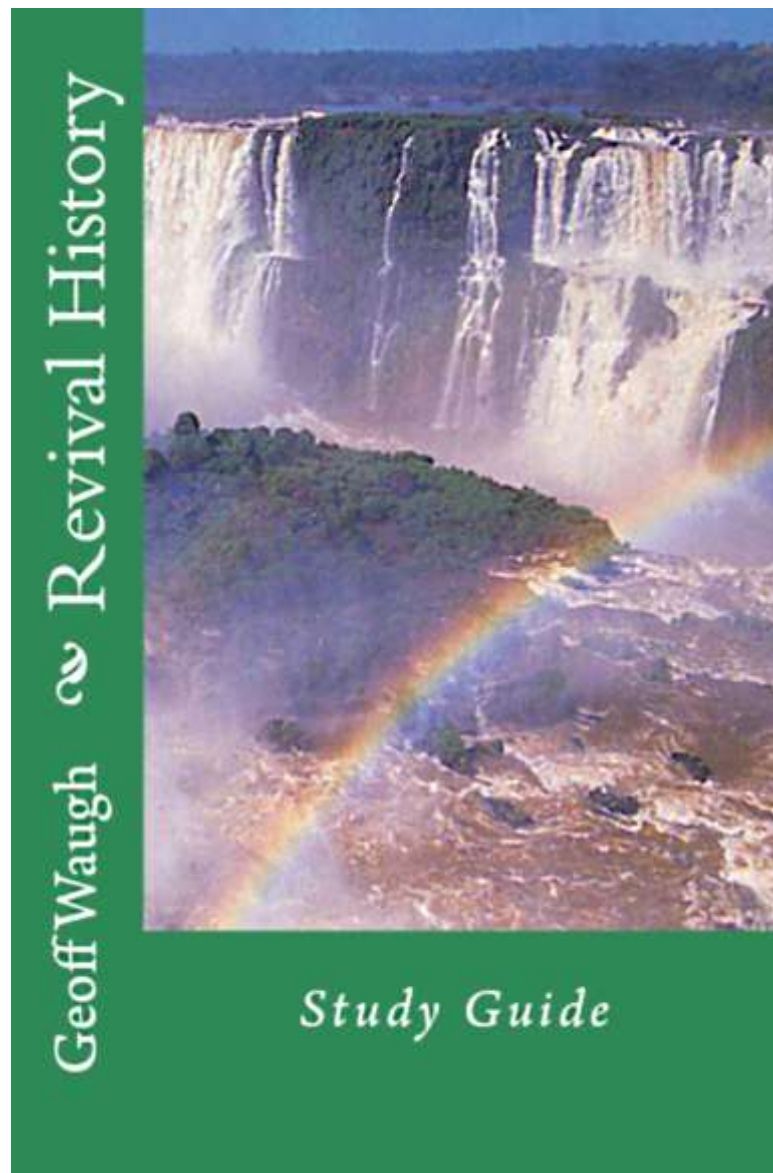
Topic 1 – Learning Agreement

Topic 2 – Weekly Reports

Topic 3 – Core Group

Topic 4 – Supervision (Mentor)

Topic 5 – Journalling



[*Revival History*](#)

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Topic 1 - Learning Agreement

Introduction

Your first task in the Practicum is to write your Practicum Learning Agreement. This topic will guide you through that process.

A **practicum learning agreement** is related to the student's practicum ministry, identifying learning aims, specific tasks involved, the supervisory process, resources available, and evaluation criteria. The learning agreement must be satisfactorily completed within two weeks of the commencement of the practicum.

If this is your first practicum, you may find it new and strange to have to write your own Practicum Learning Agreement. Perhaps you expect to be given set tasks to complete in your practicum! However, each practicum is largely determined between you and your supervisor, so there is a wide range of different ministries in the practicum units, just as we all have different abilities, spiritual gifts, and callings. The practicum allows and encourages you to develop your abilities and gifts with the support and guidance of your supervisor.

However, for the first Practicum Learning Agreement you have samples to guide you in this topic. Then, as you gain experience in planning and fulfilling your practicum requirements you will be able to adapt the samples even more fully.

From This Topic You Will Learn

1. The requirements for a Practicum Learning Agreement.
2. The content of the Practicum Learning Agreement.
3. The responsibilities of the student as indicated in a Practicum Learning Agreement.
4. The responsibilities of the supervisor as indicated in a Practicum Learning Agreement.
5. How to evaluate your Practicum Learning Agreement.

Topic Notes

1. The requirements for a Practicum Learning Agreement.

Your first task in the Practicum is to prepare a **Practicum Learning Agreement**. It describes and summarises what is involved in your practicum.

The practicum agreement must be satisfactorily completed by the student within two weeks of the commencement of the practicum. Generally the first two weeks, or equivalent, of individual consultation and core group meetings will include refining and clarifying the learning agreement.

The practicum agreement is usually about 3-4 pages of single spaced typing identifying the following aspects of your practicum:

1. **Aims and objectives** related to your practicum ministries;
2. **Specific tasks** involved, as determined with the supervisor;
3. **Supervision** - including meeting with your supervisor and your core group;
4. **Resources** - including relevant people, places, things and events; and
5. **Evaluation** - including oral and written feedback.

Normally a Practicum Learning Agreement covers these five areas, and those points become the five headings in your Practicum Learning Agreement.

The rest of this topic will describe each one of these points in more detail.

2. The contents of the Practicum Learning Agreement

Your Practicum Learning Agreement describes and summarises what you plan to do and how you will do it in your practicum. So, of course, you will need to discuss your plan or proposal with your supervisor to work out the details of what you will do.

The following questions are just to get you thinking! This Study Guide will guide you through the process of writing your Practicum Learning Agreement, step by step.

2.1 The information in your Learning Agreement

Your Learning Agreement needs to include the following information.

A Title Page showing your name, your supervisor's name, the names of people in your core group, the location of your practicum, and the planned period covered in your practicum, e.g. January to June.

The sections in your Learning Agreement need to cover the following areas:

1. **Aims and Objectives** related to your practicum ministries:
 - (a) What are your general, overall aims? What do you hope to achieve?
 - (b) What are your specific objectives? At the end of the practicum, what will you have actually done?
2. **Tasks** involved, as determined with the supervisor:
 - (a) What specific ministry tasks will you do? What is involved in that?
 - (b) What specific written tasks will you complete, including your assignments and reports?
3. **Supervision** - including meeting with your supervisor and your core group:
 - (a) What formal supervision is involved in your practicum? When will you meet with your supervisor, and for how long? When will you meet with your core group and for how long? When will your report to the college and how often? What written reports will you complete?
 - (b) What informal supervision is involved in your practicum? What kind of informal feedback do you expect? Who will give you that feedback?
4. **Resources** - including relevant people, places, things and events:
 - (a) What people can help you in your practicum with ideas, planning, supervision, feedback, assessment, and general evaluation?
 - (b) What materials, events or other resources can you use in your work?
5. **Evaluation** - including oral and written feedback.
 - (a) What formal evaluation is involved in your practicum? How will your work be assessed? What kind of feedback will you receive?
 - (b) What informal evaluation can you expect? How will you receive that?

Those questions should 'prime the pump' for your thinking and planning.

One of the most useful ways to learn how to write a Learning Agreement for a practicum is to see a model, and adapt it to your own situation. So the next section here gives you a very general example of a Learning Agreement, which could apply to almost any practicum in a local church running for 14 weeks.

Note that this model, or example, is not **your** Learning Agreement. You will have to be more specific, and apply this example to your own situation.

2.2 An Example of a Practicum Learning Agreement

This is an example of the headings on a Title Page of the Agreement:

Subject: The title of this practicum,

e.g. PC291 Practicum I

Assignment: *Practicum Learning Agreement*

Name: Your name

Supervisor: Your supervisor's/mentor's name

Place: The church location of your practicum, e.g. Perth C.O.C.

Period: The time covered in your practicum: at least 14 weeks
e.g. February to June, 2009

Core Group: The names of people in your core group

Signature: The signature of your supervisor/mentor

Date: The date signed by your supervisor/mentor

The usual information on each title page is as follows:

Subject: the name of your practicum, e.g. Practicum II

Assignment: the title of your assignment,
e.g. Practicum Learning Agreement, or Book Report, Essay.

Name: your name

Supervisor/Mentor: your supervisor/mentor's name

Place: the church location of your practicum, e.g. Perth C.O.C.

Period: the time covered in your practicum, e.g. February to June, 2009. This must include at least 14 weeks of practicum ministry.

Core group: the names of people in your core group - usually 2-4 people plus you.

Signature: the signature of your supervisor/mentor

Date: the date signed.

Note that all assignments except individual weekly reports and core group reports need a Title Page, that is your Learning Agreement, Book Review or Essay and your Final Report. You also receive assignment folders for the mailings to the School of Ministries required in your practicum.

1. Aims and Objectives (example only)

General aims:

To gain experience in specific ministries: leading worship, speaking, preaching, evangelism.

To observe a range of ministries;

To work with experienced pastors, cell leaders, and pastoral care workers;

To understand the needs and interests of people more fully;

To learn and use good communication skills;

To research issues related to a specific ministry;

To become acquainted with helpful materials for ministry;

To be aware of and use a range of approaches to ministry;

To develop a pastoral heart;
To develop my ability to prepare and lead home cell and prayer meetings;
To develop my awareness of ministry issues and problems
[Adapt these to your specific situation and add your own]

Specific objectives:

By the end of this practicum I will have:

- observed and participated in a range of ministries in my local church including [list the specific ministries such as preaching, speaking at home group, leading worship in a home group, leading worship in a service, evangelism outreaches, follow-up, discipling, etc.]
- participated in planning and leading a home group with an experienced leader;
- planned and led at least 10 ministry activities, that is at least one a week for ten weeks [name these, such as leading worship, leading a cell in a home group, taking a Bible study, leading a youth group, co-leading or leading an outreach];
- worked with a group of people in planning and conducting [list specific ministries];
- assisted in planting and multiplying a cell group;
- met for one hour each week with my supervisor to discuss progress;
- meet for one hour each week with my core group;
- written 10 weekly reports and discussed these with my supervisor/mentor;
- written a 1500 word book review or essay on [name the book];
- written a final reflection paper of my practicum to discuss with my supervisor.

Note that your specific objectives must be written in this form: “By the end of the practicum I will have ...” By the end of the practicum you must be able to evaluate whether you have actually fulfilled each objective or not.

Often the planned objectives cannot be totally fulfilled. That’s fine! As you minister over a period of time, conditions may change. However, you need your plan to begin, and then if you have to adapt your plan (as we often need to do in ministry) you can do so, and your reports and evaluation will indicate why that was needed. God is not limited to our plans! He may change things!

2. Tasks

Formal supervision contact: 2 hours a week

I plan to:

- (a) Meet for an hour a week for 10-12 weeks with my supervisor/mentor [name] at [time and place] ;
- (b) Meet for one hour a week for 10-12 weeks with my core group to plan, prepare, pray and evaluate my work at [time and place].

Practicum ministries: at least 8 hours a week

I plan to:

- (a) Use 5 hours a week to work with the pastor/cell leader in planning and running a home group, including, e.g.
 - observing pastoral meetings
 - attending training for cell leaders and pastoral care workers
 - participating in a range [e.g. 2 or 3] of different cell groups
 - gaining experience in leading the group/meeting
 - speaking/teaching each week in the home group
 - preparing and guiding small group discussions in the home group
 - visiting new Christians, visitors, members and cell leaders
 - organising phone follow-up of home group people or absentees
 - helping to plant a new home group
 - participating in the office and management organisation for pastoral care

(b) Use 1 hour a week to work with the ministry team in planning and running prayer ministries, including:

- planning together
- praying together, for one another and for others
- encouraging others to pray personally and in various ways together such as before meetings, on the phone, in conversation, and for specific needs.
- participating in training sessions for prayer teams
- leading training sessions for prayer teams

(c) Use 2 hours a week to write reports for my supervisor/mentor and research and write assignments, including:

- my weekly report
- my book review or essay on [title and author]
- my final evaluation and reflection paper

Note that initially it may take longer than 2 hours a week for this research and paper work, but with experience your skill and speed will increase.

3. Supervision

(a) Formal supervision

I plan to:

- Meet with my supervisor/mentor [name] for one hour each week on [day] at [time].
- Meet with my core group for one hour each week on [day] at [time].
- Send the signed reports to the School of Ministries

(b) Informal supervision

I plan to:

- Ask for feedback from people involved in my work;
- Listen to reactions and ideas from people in the church;
- Include comments from leaders and experienced Christians in my reports.

4. Resources

(a) People:

- My supervisor/mentor - at weekly meetings and informally;
- My core group - at weekly meetings and informally;
- My pastor and church leaders;
- School teachers and social workers in the church and in the community;
- The Co-ordinator of Distance Education at the School of Ministries.

(b) Materials:

- Ministry materials, including videos, provided by the church;
- OHT materials and teaching aids;
- My library, the church library, and friends' libraries;
- Books listed in the unit outline for research.

5. Evaluation

(a) Formal evaluation:

- A minimum of 10 weekly reports discussed with my supervisor - 1 a week.
- Written evaluation at the end of the practicum:
 - My final evaluation and reflection paper
 - My supervisor's/mentor's mid-way and final evaluations
 - Ministry Skills report for PC291 & PC292

(b) Informal evaluation:

Comments by people I work with in my practicum;
Comments from church leaders or family
My own assessment in my response to God

Evaluation criteria [What kind of things are being evaluated?]:

- Personal characteristics: appearance, confidence, voice;
- Planning and preparation: leading meetings, follow-up;
- Relevance and effectiveness of pastoral care ministries;
- Discipline and control; performance under pressure;
- Response of the group/people, rapport with others;
- Ability to work in a team, servant heart;
- Leadership ability, initiative;
- Attitude toward instruction, correction and other people's opinions;
- Evidence of the call and anointing of God.

You can use this model or example as a basis for your own Learning Agreement. More specific examples are given in Module 2.

3. The responsibilities of the student as indicated in a Practicum Learning Agreement.

It is *your* responsibility to write your Practicum Learning Agreement and to fulfil the conditions agreed. Neither of those are the supervisor's responsibility!

The Co-ordinator for Distance Education at the School of Ministries will help you in any way you need help, such as when you check by phone, e-mail or letter concerning the requirements for your practicum.

Carefully note and remember the due dates for all your written work:

- (a) Your Practicum Learning Agreement is normally due two weeks after you begin your practicum. You will need to discuss your Practicum Learning Agreement with your supervisor who will sign the Practicum Learning Agreement.
- (b) Your Book Review of 1500 words (6 pages of double line spacing)

OR

Your Essay of 1500 words (6 pages of double line spacing)

- (c) Your 10 signed weekly reports are due in lots of 5 as each 5 are completed,
- (d) Your final reflection report in week 14
- (e) Supervisor's/Mentor's Evaluation Reports – Mid Semester and Final
- (f) Ministry Skills Report

4. The responsibilities of the supervisor as indicated in a Practicum Learning Agreement.

The responsibilities of your supervisor are described in Module 1: Topic 4 - Supervision.

Briefly, the supervisor you propose must be approved by the School of Ministries. Your supervisor/mentor must have experience in Christian ministry, especially in the areas of your practicum ministry. Generally a pastor, a member of a pastoral team, or a professionally trained leader such as a school teacher or counsellor in the church will be your supervisor.

Your supervisor/mentor needs to read this Study Guide, to be aware of the practicum requirements.

Your supervisor/mentor must be willing to meet with you for at least an hour each week to discuss with you your weekly report and your core group report, to answer your questions and to sign and date each report.

Your supervisor/mentor will need to regularly observe your ministry and give you feedback. Where you can both minister together, that will be a great advantage for you to learn by observation and by involvement with your supervisor.

Your supervisor/mentor will need to send us a mid-practicum assessment, and a final evaluation at the end of your practicum. Due dates for these are located in the Assessment Booklet.

5. How to evaluate your Practicum Learning Agreement

Your Practicum Learning Agreement is your first written task for your practicum. How do you know if you have done it well? Here's a check list for you:

- Have you included all the required information on your Title Page?
- Have you clearly indicated just what you plan to do in your practicum?
- Have you covered the requirements for each of the five areas:
 1. Aims and Objectives: Have you listed 10-12 general aims and 10-12 specific objectives?
 2. Tasks: Have you listed specific ministries you have planned?
 3. Supervision: Have you listed formal and informal supervision?
 4. Resources: Have you listed people and materials available to help you?
 5. Evaluation: Have you listed formal and informal evaluation procedures?

Write your Practicum Learning Agreement in the layout as in the example given in this Topic.

Major Points of this Topic

- Your Practicum Learning Agreement is your first written task in your practicum.
- Your Practicum Learning Agreement indicates exactly what you plan to do in your practicum.
- Your Practicum Learning Agreement covers the areas of aims and objectives, tasks, supervision, resources, and evaluation for your practicum.
- Your Practicum Learning Agreement will be signed by your supervisor and is due to be sent to the School of Ministries two weeks after you commence your practicum.

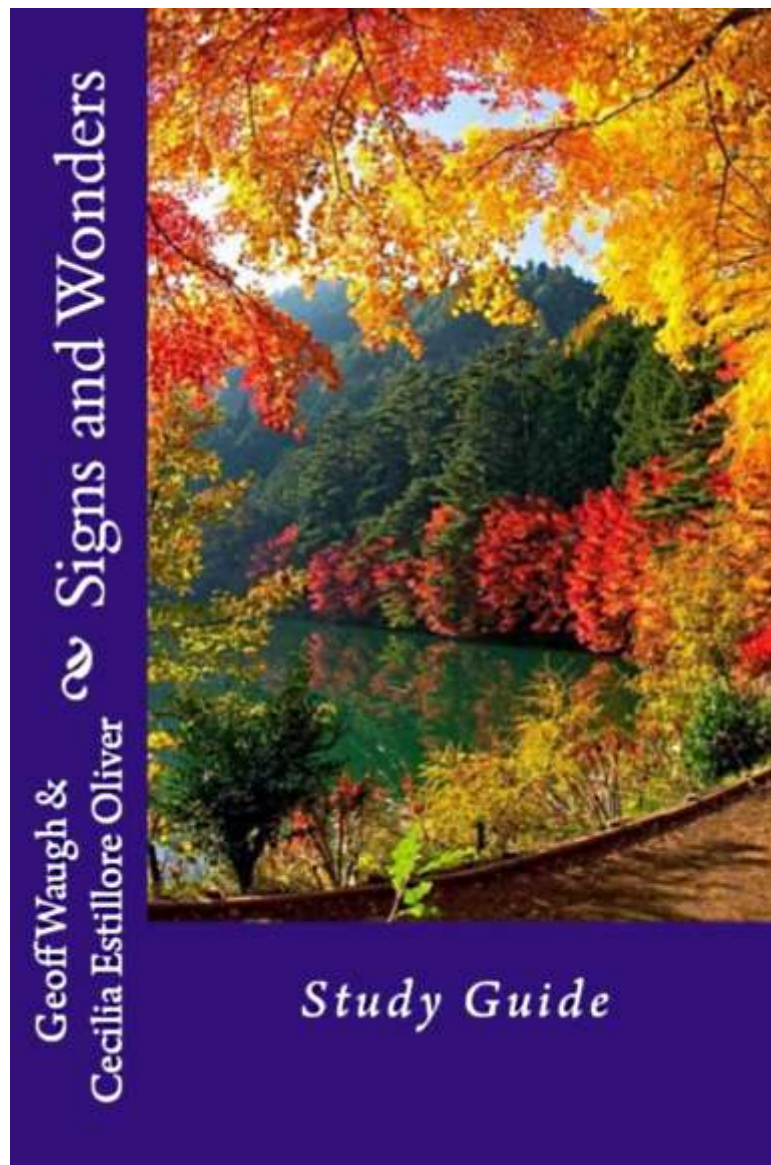
Review or Discussion Questions

Here are some questions to think about and issues to consider:

1. Why are you doing this practicum?
2. What do you hope to achieve in this practicum?
3. How will your supervisor/mentor assist you?
4. What ministry tasks will you tackle?
5. What specific tasks is part of your practicum?
6. How will you evaluate your practicum experience?



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Signs and Wonders

Study Guide

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Topic 2 – Weekly Reports

Introduction

During your practicum you are required to write a minimum of 10 weekly reports to discuss with your supervisor/mentor. This topic will help you understand the reason for that and how to do it effectively so that you gain the most from your interaction with your supervisor.

Each week you write a report on your practicum ministry which includes a *review* of what you have done, your *evaluation* of that week's ministry, and a specific *question* for your supervisor/mentor to discuss with you.

Consequently you will be developing your ability to reflect on your ministry, assess how it is going, and gain insights and answers from the wisdom and experience of your supervisor/mentor.

An important aim of the weekly reports is to help you improve what you are doing by reflecting on what you have done and on how you can increase your effectiveness. You will produce specific information each week which you can then discuss with your supervisor.

The weekly report is a vital tool to help you assess what you are doing, why you are doing it, and what you can do to become more effective in your ministry.

From This Topic You Will Learn

1. The purpose of weekly reports.
2. The structure of weekly reports.
3. The outline of weekly reports.
4. Models or examples of weekly reports.

Topic Notes

1. The purpose of weekly reports.

Sometimes we feel we are bombarded with paper work, especially in church life! So why add to that?

The trick is to make the paperwork clear, simple, and useful. That is one significant aim in writing a weekly practicum report. There are other aims also.

We often forget important items in a discussion, such as in your discussions with your supervisor. So when you pause to write your weekly report you have an opportunity to remember and identify the significant aspects of your week's work. What is important? Why is it important?

The weekly report provides you with something clear and specific to take to your supervisor which summarises your work, and evaluates it. This may often become the first part of your discussion together - reviewing your report.

The report also helps you keep a summary of your ministry. Some people do that automatically, but many do not.

The weekly report also requires you to regularly and specifically evaluate your ministry. You will constantly consider questions such as these: What are you really doing? Is it effective? What is most effective? Why is it effective? What is not effective and why? What can be improved, and how?

The report is signed and dated by the supervisor each week.

You need to spend at least an hour with your supervisor each week discussing your weekly report. ***At least half that time needs to be spent in discussing your written review and evaluation.*** That is important for your own learning and development. Do not let the time with the supervisor become mainly a planning meeting for next week.

When you have completed five weekly reports and discussed these with your supervisor, you will need to mail them, signed and dated, to the Citipointe Ministry College. That will give the staff there an opportunity to assess how you are going and give you feedback. That mailing should also include five core group reports. These are mailed in two times during your practicum:

2. The structure of weekly reports.

Each of your weekly reports needs to cover certain elements which you will then discuss with your supervisor each week. The weekly report should not exceed two pages of single line typing, and we recommend you write it in note form rather than in essay style. Examples or models of a weekly report are given in Section 4 of this topic.

The beginning information on each report includes the report number, your name, your supervisor's name, the period the report covers, and the date the report was written. That can all be noted in two lines.

The main headings in each report are these:

1. Review: your review of the week's ministry usually summarised in note form covering all your practicum ministry activities.

2. Evaluation: your evaluation of the week's ministry, including strengths you see in that week's ministry and the improvements needed or areas needing more work.

3. Plans: your brief summary of your plans for the next week.

4. Core Group Report

5. Prayer life and Scripture Reading Review

6. Question: your specific question to the supervisor/mentor about your ministry, and the answer or summary of the issues discussed.

2.1 Review

This is your review of the week's ministry, usually summarised in note form covering all your practicum ministry activities. This may take about half a page of single spaced typing.

2.2 Evaluation

You evaluate your week's ministry, including strengths you see in that week's ministry and the improvements needed or areas needing more work.

2.3 Plans

Here you indicate in a brief summary your plans for the next week.

2.4 Core Group Review

2.5 Question

Each week you include a specific question to the supervisor/mentor about your ministry, and then during or after the consultation you add in the answer to your question.

Your weekly question to your supervisor needs to be open-ended questions such as "How am I going?" which cannot be answered with a Yes or a No.

The next page gives you a list of suggested questions for discussion with your supervisor.

The sample weekly report in Module 2, Topic 1: provides you with a suggested selection of 10 of these questions as you progress through your weekly reports.

Questions to your Supervisor/Mentor

1. How do you think the practicum is going?
2. What do you think I'm doing best?
3. What do you see as some of my main strengths?
4. What aspects seem to be stretching me?
5. What do you think I find difficult?
6. What would you like to see me do more of?
7. What would you like to see me do less of?
8. What do you think I have gained from this experience so far?
9. What is not going well, if anything?
10. What suggestions do you have for changes?
11. What aspects of my work would you not want to see changed?
12. What fresh insights can I try to develop?
13. What would you like me to learn more about?
14. What have you enjoyed most about the supervision?
15. What aspects of supervising me do you find most interesting?
16. What have you found difficult about the supervision, if anything?
17. How has my ministry developed so far?
18. What new things should I have a go at?
19. What else would you recommend for me to consider in this practicum?
20. What has God been showing you about my ministry?

3. The outline of weekly reports

Your Name: _____ Report No. _____

Supervisor's / Mentor's Name _____

Period covered: _____ Date written: _____

Review and reflection of the week

Evaluation including
Strengths:

Improvements needed

Plans for the coming week

At core group this week

Review of your prayer life and reading of the Word of God for this week and what I have learnt

A question for the supervisor

Supervisor/Mentor's response to the question

Supervisor/Mentor : _____ Date signed: _____

An Example

Report 6 *Timothy Pilgrim*
Period: *1 - 7 April 2018*

Supervisor Mentor: *Paul Leader*
Date written: *9 May 2018*

Review and reflection of the week:

Wednesday Home Group

1. Prayed for Wednesday meeting for about an hour, plus meditating on this in bed.
2. Strongly led to speak on the anointing on Jesus and on us; add notes.
3. Theme was confirmed in the worship time in songs and 'words'.
4. Used Luke 4:18-19 (from Sunday) Jesus anointed; examples, Acts 10:38.
5. Application: 2 Cor 1: 21-22; 1 John 2:27 - the anointing.
6. We prayed for most in the group; many 'words' given including mine.

Friday Youth Group

1. Social activities (games) went well, and they all listened well to the youth speaker.
2. Lively discussion in our small group after that, and they prayed together well.
3. Pizza was a big hit. The team mingled pretty well then too.
4. Core group planning is great after each night's session; we comment on the night, and relax together.

Sunday BYO B-B-Q

1. Went well. Many friends and family people came. We are building friendships.
2. We plan for it monthly as the kids enjoyed playing together a lot.
3. It needed a few phone calls during the week to line up details.

Sunday Prayer Ministry

1. Great ministry time. I'm a bit nervous still, but I actually enjoyed it.
2. I got encouraging words of knowledge, and the people were grateful.
3. We were encouraged because two people made commitments to Christ.

Evaluation including:

Strengths:

1. People appreciated the home group talk and prayed well together, so they applied the teaching straight away. I prepared well, so that helped me be free and more confident.
2. The youth group team works well together, using our different interests and gifts. The kids like to bring friends. It is building good, lasting friendships in the group.
3. The family barbecue looks like becoming a monthly event because the children enjoy playing together and the adults can bring family or friends easily.
4. I'm getting more confident and I'm glad we pray after the service, especially for sick people. More people are noticing quicker improvement, and various prayers being answered. It was excellent for the team to pray with two new people making commitments to Christ.

Improvements needed:

1. I ramble a bit in my talks. It's hard to know what is the Spirit's leading on the spot.
2. We need to pray more for the youth as a core group for stronger commitments.
3. The Sunday B-B-Q helps reach families so should be a good friendship outreach.
4. I need confidence (faith) in praying for people after the service.

Plans for next week

1. I'll link the home group talk with the Sunday services more. That went well.
2. I need to get in touch with the cell leaders in the home group to encourage them.
3. More core group prayer for the youth for the video "Prince of Egypt" on Friday.

4. Our prayer ministry team meets after the service next Sunday sharing together, and we need to follow up on the new Christians.

At core group this week

I met with the rest of the group (4 people were present) and we prayed together as well as shared some of the challenges we are facing in ministry. Of particular significance is.....

In my prayer life and reading of the Word of God for this week I have learnt

This week I found it hard to make time to pray and hear from God. In the times that I read the Bible I did sense God encouraging me and.....

A question for the supervisor

What would you like to see me doing more, and how can I grow in faith?

Supervisor-Mentor's response to the question

Answer (added after report session):

1. *Encourage team members more - just by a quick phone call, text and/or email.*
2. *Pray, asking God to move by His Spirit and know He will, and trust His leading.*

Signed by Supervisor/Mentor:

Date:

Major Points of this Topic

The purpose of weekly reports includes keeping an account of your ministry, providing clear information for your supervisor, and assessing your development in ministry.

The structure of weekly reports includes a review of the previous week, an evaluation of the week's ministry, a brief plan for the next week, and a specific question to discuss with your supervisor.

The outline of weekly reports includes headings and information on review, evaluation (of strengths and improvements needed), plans, and question (with the supervisor's answer added).

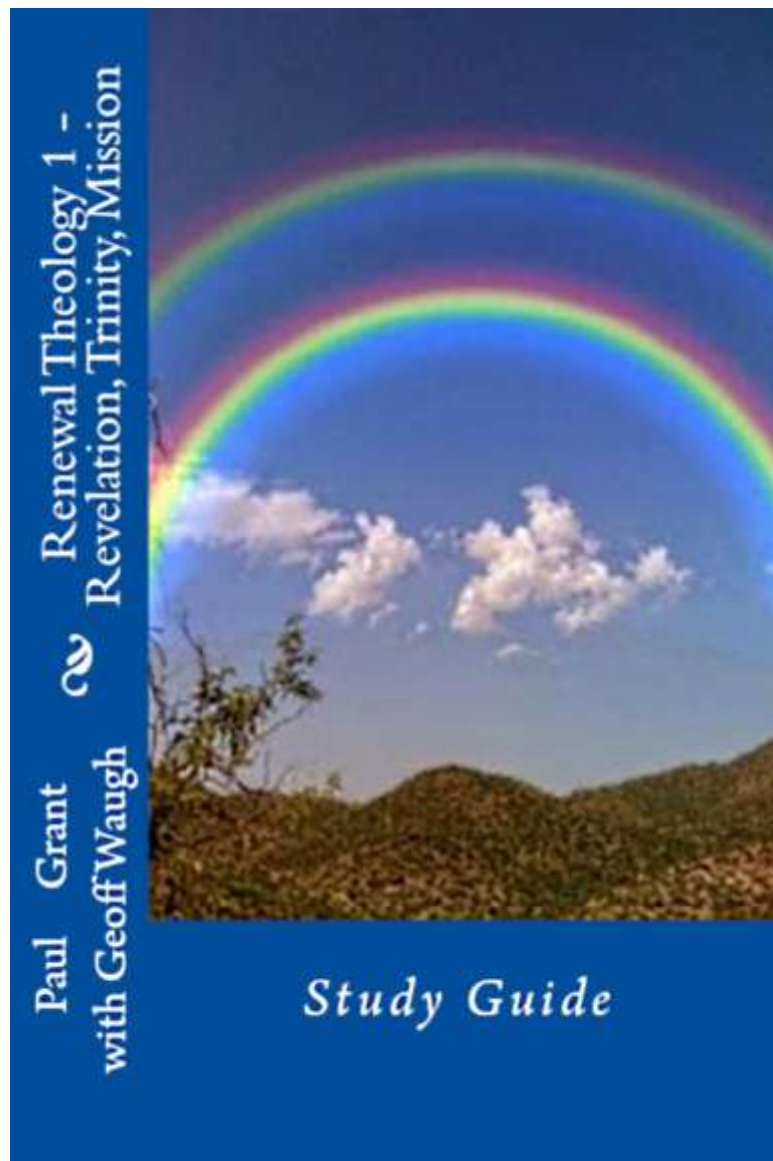
Models or examples of weekly reports include a prose report and a summary report. The summary report is the recommended style.

Review or Discussion Questions

1. What is the purpose of the weekly report?
2. What essential elements are included in a weekly report?
3. Why is it vital to prepare your weekly report for your meeting with your supervisor?



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Renewal Theology 1:
Revelation, Trinity, Mission

Study Guide

See www.renewaljournal.com

Topic 3 – Core Group

Introduction

Each practicum involves meeting with a core group for an hour a week where you share your progress with the group, discuss and plan together and pray for each other and about your work.

During your practicum you are required to write on your core group meeting in your weekly reports and discuss with your supervisor. This topic will help you understand the reason for that and how to do it effectively so that you gain the most from your interaction with your core group and your supervisor.

Each week you report on your core group meeting that includes a *review* of what briefly happened in the core group and a brief *evaluation* of the core group meeting.

An important aim of the weekly core group is to help you improve what you are doing by reflecting on what you have done with others, praying and planning together, and considering how you can increase your effectiveness.

From This Topic You Will Learn

1. The purpose of core group meetings.
2. The structure of core group meetings.
3. Relational questions for core group discussion

Topic Notes

1. The purpose of core group meetings

The report on your core group meeting each week is a brief summary of what you did in the core group and a brief evaluation of that process.

The core group provides you with an opportunity to talk and pray together about your work. Your core group may also be a leadership planning group, or part of your leadership team. These can be combined. Your leadership team meeting may also be your core group, so long as it is not just planning without personal sharing and praying together. An important element of the core group is the mutual support and encouragement you give one another.

Your core group needs to provide opportunities for sharing and supporting one another. It is not another committee meeting! It may be a process of turning a 'committee' into a 'community' where out of your mutual sharing you also plan ahead together.

Normally, your core group discussion of 1 hour can include these areas:

1. **Personal sharing:** how things are going.
2. **Information reported:** discussion of ministry progress.
3. **Evaluation of ministry:** strengths and areas needing more work
4. **Plans and visions:** hopes and dreams and expectations.
5. **Relational question:** for the group's consideration and response.
6. **Prayer** and response to the Spirit's leading for each other.

So your core group report will briefly review this process, evaluate it, and involve some relationship sharing questions which you consider together.

Each time you have completed five weekly reports (which include a brief summary of the core group) and discussed these with your supervisor, you will need to mail them, signed and dated, to the School of Ministries. That will give the staff there an opportunity to assess how you are

going and give you feedback. Your weekly reports are mailed in two times during your practicum:

2. The structure of core groups

Each of your weekly core group meetings needs to cover elements of review, evaluation and relational questions.

The main purpose of core group meetings is **Review** and **Evaluation**

Review

Your review of these activities discussed in your core group:

1. Personal sharing: how things are going.
2. Information reported: discussion of ministry progress.
3. Evaluation of ministry developments: strengths and improvements needed.
4. Plans and visions: hopes and dreams and expectations.
5. Relational question: for the group's consideration and response.
6. Prayer and response to the Spirit's leading for each other.

Evaluation: your own personal evaluation of the core group meeting, including strengths you see in that meeting and the areas needing more work and improvement in your core group. You will need to do this after your meeting has finished and you evaluate how it went.

When your supervisor signs your weekly report they will be also sign and date each week, and your comments on the core group meeting may be relevant for your weekly discussion with your supervisor. Your supervisor may not be part of your core group, so giving the core group report to the supervisor enables you to inform your supervisor about your core group progress.

You may be involved in planning ministry activities with your core group, but do not let the time with the core group become mainly a planning meeting for the next week's activities. You need time to share together and pray together.

3. Relational Questions for Core Group Discussion

Each week in your core group you need to include a relational question to help you understand one another more fully and grow together as a group. Choose, each week, a question such as some from this list, which interest you and which you would like to discuss in your core group.

There is no set order. Different people and different groups will have different areas of interest. However, as a guide for your first practicum the sample in Module 2, Topic 1 gives you a suggested order of typical questions for a core group.

Core Group Relational Questions

a. Questions concerning your practicum

1. How is the practicum going in general?
2. What is most satisfying about it?
3. What are helpful aspects of the experience?
4. What stretches you?
5. What do you find difficult?
6. What would you like to do more?
7. What would you like to do less?
8. What have you gained from this experience?
9. What frustrates you about it, if anything?
10. What suggestions do you have for changes?
11. What aspects would you not want to see changed?
12. What fresh insights have you gained?
13. What would you like to learn more about?
14. What have you enjoyed most about the supervision?
15. What aspects of the supervisor's work do you find most helpful?
16. What have you found difficult about the supervision, if anything?

17. How has your ministry developed?
18. What new things have you had a go at?
19. What else would you like to try in this practicum?
20. What has God been showing you through all this?

b. Questions concerning church life

1. What do you like most about church life and ministry?
 2. What do you like least about church life and ministry?
 3. What is most important to you about the church?
 4. If you could change something at church, what would you do?
 5. What is a vision or dream you have for your church?
 6. What was one of your happiest times in church life?
 7. What is the best advice you remember receiving at church?
 8. How has someone at church been especially helpful to you?
 9. What would you like to happen in a church home group?
 10. What hymn or chorus do you especially like, and why?
 11. What does serving God mean for you?
 12. How did you become a Christian?
 13. How would you really like to serve God in the church?
 14. What challenges you most about Jesus?
 15. How can we help you now?
 16. What kind of advice do you find helpful?
 17. If you knew you had one year left to live, what would you want to accomplish?
 18. What do you see as your greatest personal strengths in ministry?
 19. What are your goals in ministry at present?
 20. What do you appreciate most about this core group?
- Add some of your own - relevant to your group!

Major Points of this Topic

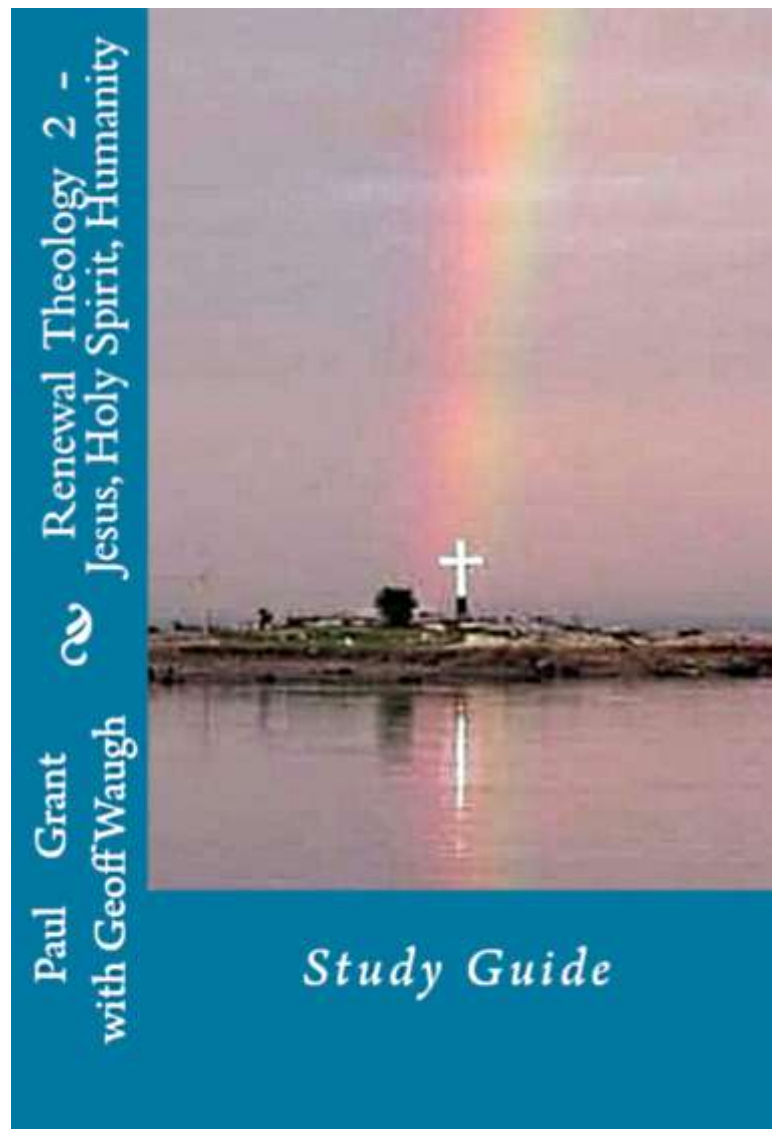
1. The purpose of core group reports includes keeping an account of progress in your core group and assessing your development in ministry.
2. The structure of core group reports includes a review of the core group meeting and an evaluation of the core group process.
3. Relational questions in the core group give you opportunity to know and support one another more fully.
4. Review and evaluation of the core group process.

Review or Discussion Questions

1. What is the purpose of the weekly core group meeting?
2. What essential elements are included in a weekly core group meeting?
3. Why is the core group report included in the meeting with your supervisor?



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Renewal Theology 2:
Jesus, Holy Spirit, Humanity

Study Guide

See www.renewaljournal.com

Topic 4 – Supervision (Mentor)

Introduction

Supervision is vital for practicum work. Your practicum work will be supervised in three main ways. These include supervision from the School of Ministries, with your supervisor in your placement, and with a core group of people in your placement who know what you are doing in your practicum.

You will also evaluate your work and discuss that as well as report in writing on that. This topic guides you through the requirements of supervision and your evaluation of your work.

From This Topic You Will Learn

1. Supervision includes regular reporting to the co-ordinator of Distance Education at the School of Ministries, to your supervisor in your placement, and to your core group.
2. Supervisor's responsibilities include the functions, characteristics and skills needed in supervision, especially in your consultation with him or her each week.
3. Evaluation of your practicum work includes informal evaluation such as in casual comments and feedback, and formal evaluation such as in your reports and the supervisor's reports.

Topic Notes

1. Supervision

The key to success in practicum units and field education is supervision. The supervision of practicum students will occur in at least three ways:

1.1 Co-ordinator of Distance Education Practicums

The Co-ordinator of Distance Education Practicums at the School of Ministries has responsibility for the oversight of all distance education practicum units. This person may also be the Co-ordinator of Field Education for practicum units in the B.Min. program of the School of Ministries.

The Co-ordinator of Field Education keep records of each placement, including the evaluation reports, and is responsible to ensure satisfactory progression of students through their placements and practicum units.

The Co-ordinator of Field Education examines and approves each student's Learning Agreement once it has been satisfactorily completed. Normally the Co-ordinator of Field Education marks practicum assignments including the book review or essay, the weekly Report for the Supervisor/Mentor

1.2 Placement Supervisor/Mentor

Each student will be accountable to a placement supervisor/mentor in each placement. Often this will be the pastor of the church in which the placement is held, but it may also be a leader in the church who is a suitable supervisor/mentor, such as a church staff person.

Initially the student will work with the placement supervisor/mentor to finalise the Learning Agreement. It will include the activities and written work to be done in the placement. The student will determine the time allocated to various activities in consultation with the placement supervisor/mentor.

Each student will meet personally with the placement supervisor for at least one hour a week or its equivalent. The student will present a written report and evaluation of the week's ministry in

the placement, or its equivalent. The supervisor will sign these each week, and they are forwarded regularly to the School of Ministries.

1.3 Core Group

Each practicum student will meet for at least one hour a week with a peer core group for mutual support, sharing ideas and vision, and to pray together. This can be a powerful time of personal ministry and support, and may become a model for further involvement in core groups in future ministry. Each student will complete brief reports of ten core group meetings that will be included in the weekly ministry report that are sent regularly to the School of Ministries.

Although the core group is not officially responsible to supervise the student, it becomes a valuable means of supervision and support. The student reports progress to the core group and receives helpful feedback from the group.

2. Placement Supervisor/Mentor Responsibilities

Adequate placement supervision/mentor requires supervision skills. This requires each placement supervisor/mentor to become acquainted with the practicum requirements.

2.1 Supervisor/Mentor's functions

Supervisor/Mentors have several important functions:

1. **Administration** - general oversight of the student and student's work, ensuring with the School of Ministries staff that the terms of student's Learning Agreement are fulfilled;
2. **Consultation** - helping the student draw on and apply knowledge already possessed and assisting the student think through issues and plan appropriate action;
3. **Teaching** - transmission of new knowledge and mentoring by example;
4. **Evaluation** - assisting the student to broaden understanding, improve effectiveness, develop self-evaluation and make decisions about future ministry.

2.2 Characteristics of the Supervisory/Mentoring Relationship

Although the Co-ordinator of Field Education is responsible to ensure that the requirements of the practicum are fulfilled, the main supervision of the actual ministry is done by the supervisor/mentor in the student's placement. This is particularly important because it determines the quality and effectiveness of the supervision.

1. It is a programmed relationship with specific goals and expectations;
2. The goals and expectations of the relationship are clearly defined and accepted prior to the establishment of the relationship;
3. It is a relationship in which one person has an acknowledged authority over the other;
4. There is a definite task responsibility on the part of both persons involved in the relationship;
5. There is a definite time span built into the supervisory relationship;
6. There is a specific setting in which the relationship is developed;
7. There is a conscious evaluation on the part of both the persons throughout the duration of the relationship.

2.3 Supervisory Skills

To fulfil the requirements of an effective supervision, mentoring skills are needed, which include the following:

1. Ability to listen;
2. Recognition and ownership of one's own feelings;
3. Ability to enter into the feelings of another person;
4. Awareness of the life-style of other persons;
5. Ability to create a helping relationship;
6. Ability to ask helpful questions;
7. Sensitivity to the student's perceptions (ability to deal with reality as perceived rather than as stated by the student);
8. Ability to wait for the student's growth, to resist the temptation to manage the student's life;

9. Recognition of the student's resistance to growth; ability to know when it is appropriate to probe the resistance, and a willingness to do so;
10. Ability to reflect the process going on between supervisor and student so as to produce deeper personal insight;
11. Ability to share the agenda-setting with the student;
12. General skills in leadership tasks;
13. General theological knowledge and pastoral insight;
14. Willingness to let the student fail and learn from failure;
15. Willingness to allow the student to exercise responsibility in ministry;

2.4 Consultations

The placement supervisor/mentor meets for at least one hour each week of the semester (or equivalent) with the student personally for the placement consultation. The purpose of the consultation is to:

1. Provide support and encouragement
2. Speak the truth in a spirit of love
3. Undertake critical and creative assessment
4. Share in dreaming and planning
5. Offer constructive feedback
6. Co-operate with the SOM to provide effective learning & growth
7. Listen as the student shares personal feelings and experiences
8. Create a climate of acceptance which allows honest and open sharing
9. Facilitate the orientation of the student in the placement
10. Help the student be objective
11. Be faithful to the terms of the Learning Agreement.

Suggested procedure for placement consultations:

1. General discussion;
2. Review - student's report, sharing highlights and frustrations;
3. Evaluation - feedback regarding the student's ministry;
4. Planning - immediate, short-term, long-term; specific responsibilities.
5. Question - raised by the student and discussed together.
6. Prayer together

3. Evaluation

A major responsibility of the supervisor/mentor is to evaluate the student's progress through the practicum. This is both informal and formal.

3.1. Informal evaluation

Working together in church life provides constant opportunities for informal evaluation of all aspects of life and ministry. A supervisor/mentor will consciously and even unconsciously provide feedback, encouragement, approval, inspiration and guidance or correction in the normal course of being involved in ministry with the student.

Casual remarks provide feedback and help, such as: thanks, well done, that went well, fantastic, etc. Attitudes expressed in words or in actions, such as a smile, frown, or a pat on the back, provide continual feedback and are part of informal evaluation.

Furthermore, a supervisor/mentor and others leaders in the church provide examples or models of how ministry can be done, and of personal qualities of leadership. This all becomes part of the important informal interaction and evaluation process in a practicum.

3.2 Formal evaluation

Supervision for a practicum involves formal supervision for at least one hour a week when the student meets with the supervisor. This structured supervision provides important evaluation for the student.

The student will give the supervisor/mentor a weekly report of their ministry, which includes a review of the work done, the student's own evaluation of that work, and a question for the supervisor to answer or discuss. This report should be signed each week at the supervisor's meeting.

NB: At the end of the practicum, the student is also required to write a final evaluation and reflection report of the practicum. This should include the fulfilment of objectives and tasks from the Learning Agreement including an overall review of about 400 words and an overall evaluation of about 400 words. This should also be discussed with the supervisor, signed, dated and forwarded to the School of Ministries. This review needs to refer to the Learning Agreement, especially evaluating how well the aims and objectives of the practicum have been fulfilled.

In addition to the student's written evaluations, the supervisor/mentor is required to forward to the School of Ministries an evaluation of the student's progress in two written evaluation reports during the practicum, one in the middle of the practicum (usually after 5 or 6 weeks), and one at the end of the practicum. The forms for these evaluations are included in this Study Guide. An example of the Ministry Evaluation form is included here. It provides the supervisor as well as the student with a guide concerning important elements of the practicum ministry.

These are direct, personal evaluations between the supervisor/mentor and the student, then sent to the School of Ministries. Additional private comment may be added if required. It should be a reflection of the on-going evaluation in the weekly consultations. The process should be frank and fair, corrective and constructive. The students need to know what is expected of them and how well they are doing.

3.3 General Evaluation

To be completed twice – mid-practicum and at the end of the practicum.

3.4 Ministry Evaluation

Mid Semester Practicum Evaluation

To be completed mid-practicum by the supervisor/mentor and posted to CMC

Student's name: _____

Area of Practicum Ministry _____

Supervisor's/Mentor Signature _____ Date _____

To be completed by the supervisor/mentor as guide for the student.

Comment and tick a relevant column:

A - outstanding; B - excellent; C - satisfactory; D - limited; E – unsatisfactory

| | A | B | C | D | E |
|--|---|---|---|---|---|
| General attitude to the practicum | | | | | |
| Relationship with the supervisor | | | | | |
| Relationship with others in the ministry | | | | | |
| Co-operation and courtesy | | | | | |
| Punctuality | | | | | |
| Ability to communicate effectively | | | | | |
| Ability to work with others in a team | | | | | |
| Response to instruction | | | | | |
| Leadership abilities and insights | | | | | |
| Attendance at weekly meeting | | | | | |
| Participation at weekly meeting | | | | | |
| Effectiveness of weekly consultations | | | | | |
| Health and vitality | | | | | |
| Enthusiasm | | | | | |
| Commitment | | | | | |
| Initiative | | | | | |
| Resilience - keeps going | | | | | |
| Spiritual perception | | | | | |
| Maturity | | | | | |
| Ministry development | | | | | |
| Understanding of ministry | | | | | |
| Attitude toward ministry | | | | | |
| Suitability for ministry | | | | | |
| Use of resources in ministry | | | | | |

Comments (must be completed by supervisor)

- Main strengths the student has demonstrated thus far
- Areas the student can improve on or strengthen in the next 5 weeks.

Final Evaluation Form

Final
Grade

To be completed by the supervisor/mentor and given directly back to the fieldwork co-ordinator at the Citipointe Ministry College. It is important to comment on all aspects listed below and not just give a grade so that the student gains the most feedback possible. Thank you for your assistance!

Student's name: _____

Mentor's name: _____

Area of fieldwork: _____ **semester:** _____

GRADE: 1 – unsatisfactory, 7 – Excellent (Please circle one per question.)

Attitudes towards: _____ **Comments (please write)** _____

| | | |
|-------------|-----------|--|
| Serving | 1 2 3 4 5 | |
| Instruction | 1 2 3 4 5 | |
| Challenges | 1 2 3 4 5 | |

Teamwork:

| | | |
|---|-----------|--|
| Relationship with team members | 1 2 3 4 5 | |
| Co-operation - working as part of a team, participation | 1 2 3 4 5 | |

Communication

| | | |
|---|-----------|--|
| With supervisor – openness & clarity | 1 2 3 4 5 | |
| General communication – areas for improvement | 1 2 3 4 5 | |
| At weekly meetings | 1 2 3 4 5 | |
| Attendance at weekly meetings | 1 2 3 4 5 | |

Leadership:

| | | |
|-------------------------|-----------|--|
| Ability & effectiveness | 1 2 3 4 5 | |
| Initiative | 1 2 3 4 5 | |
| Problem solving | 1 2 3 4 5 | |
| Accountability | 1 2 3 4 5 | |
| Vision | 1 2 3 4 5 | |

Personal and Ministry Development

| | | |
|-----------------------------------|-----------|--|
| Personal time management | 1 2 3 4 5 | |
| Ministry development | 1 2 3 4 5 | |
| Spiritual development | 1 2 3 4 5 | |
| Emotional/physical/social balance | 1 2 3 4 5 | |

Character

| | | |
|-------------------------|-----------|--|
| Integrity | 1 2 3 4 5 | |
| Faithfulness/commitment | 1 2 3 4 5 | |
| Emotional Stability | 1 2 3 4 5 | |
| Personal Appearance | 1 2 3 4 5 | |

Supervisor/Mentor's signature: _____

Date: _____

Major Points of this Topic

Supervision includes these regular reports:

- a. to the co-ordinator of practicum ministries at the School of Ministries,
- b. to your supervisor/mentor in your placement,
- c. to your core group.

The supervisor/mentor's responsibilities include the functions, characteristics and skills needed in supervision, especially in your consultation with him or her each week.

Evaluation of your practicum work includes

- a. informal evaluation such as in casual comments and feedback,
- b. formal evaluation such as in your weekly reports and in the supervisor's reports.

Review or Discussion Questions

1. How do you report to your supervisor/mentor each week?
2. How do you report to your core group each week?
3. How do you report to the School of Ministries?
4. When are your reports due to the School of Ministries?
5. What are your responsibilities to your supervisor?
6. What are your supervisor/mentor's responsibilities to you?
7. How can you evaluate your practicum work?



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Topic 5 Journaling

Introduction

At the heart of all ministry is a personal relationship with Jesus. Each practicum involves us probing and reflecting on key elements that help comprise an inner life of quality and capacity for God.

One effective way of continuously developing in this area is through the recording of your spiritual pilgrimage. Journaling is itself, a spiritual discipline. It helps focus the mind and heart on the issues of growth with the aim of discerning what God is doing in one's life.

From This Topic You Will Learn

1. What is Journaling
2. How to journal.

Topic Notes

"All scripture is God-breathed and is useful for teaching, rebuking, correcting and training in righteousness, so that the man of God may be thoroughly equipped for every good work." 2 Timothy 3:16

This topic will help you understand the reason for journaling and how to do it effectively so that you gain the most from your interaction with your supervisor and with God

An important aim of the Journal is to help you improve what you are doing by reflecting on what is taking place in your personal spiritual life that is your relationship with God, with others, praying, and considering how you can increase your effectiveness.

What is Journaling

As we read God's words, we begin to see how God responds to things. Doing daily devotions re-patterns the way we think and transforms the spirit of the mind. Then when we face similar situations as Jesus did, we begin to respond in the same way. We begin to understand that His words always build, strengthen, affirm, and give life.

Journaling is an excellent way to both record and process what God has spoken to us. It's also a useful tool to use at a later time, to reflect on and review some of the 'gems' that you have received. Without writing them down, you may forget those blessings and some very important lessons! And while journaling is a very personal time with the Lord, you may want to share some of your daily journaling with your small group or mentors. Through discussion, you may be able to look deeper into what God is speaking to you, gain new insight and even encourage others.

Journaling Step-By-Step Instructions

You'll need four items:

- a Bible,
- a pen/biro/pencil
- a Bible reading plan
- a journal or diary.

There are many journals you can purchase at a bookstore or a plain notebook will do. The Life SOAP Journal is handy because it offers "how to journal" instructions to help you get the most out of your daily readings and devotions. There's a section for special prayer requests where you can record the day you began praying and the day God answered your prayer. Through-the-Bible Reading Plans are available free from the internet or are in some of the Life Journals. Some

plans use daily scripture readings from the Old and New Testaments to guide you through the entire Bible in just one year.

Next, set aside a certain time in your schedule each day and find a quiet place where you're not likely to be distracted. Many find peaceful meditation sites in nature, by the beach, in the back yard, or in a favourite lawn chair. It's not important when you do your devotions, but that you make it a very important part of your day. The Scriptures encourage us to give God the best part of our day, whatever time that is. For morning people, it's a great way to start your day. For others, it's 20-minute lunchtime appointments with Jesus. For the night owls, it is the final act of the day, the time to quiet their hearts and hear God's voice. For some people it is all of these.

Now, open up your journals and let's get started. Let's see, today's date is.....

Now what? Who talks first, me or God?

One way to do your devotions is to follow the simple acronym, S.O.A.P. which stands for Scripture, Observation, Application and Prayer.

S for Scripture

Open your Bible to the reading found under today's date of your Bible bookmark. Take time reading and allow God to speak to you. Highlight, underline or place a mark in the margin of your Bible, next to the scriptures that stand out. When you are done, reread the verses you marked, look for one that particularly spoke to you that day, and write it in your journal.

Helpful hint: If you are having difficulty understanding what you've read, you may find a study Bible useful.

O for Observation

What do you think God is saying to you in this scripture? Ask the Holy Spirit to teach you and reveal Jesus to you. Paraphrase and write this scripture down in your own words, in your journal.

A for Application

Personalize what you have read, by asking yourself how it applies to your life right now. Perhaps it is instruction, encouragement, revelation of a new promise, or corrections for a particular area of your life. Write how this scripture can apply to you today.

P for Prayer

This can be as simple as asking God to help you use this scripture, or it may be a greater insight on what He may be revealing to you. Remember, prayer is a two way conversation, so be sure to listen to what God has to say! Now, write it out.

Journaling is an excellent way to both record and process what God has spoken to us. It's also a useful tool to use at a later time, to reflect on and review some of the 'gems' that you have received. Without writing them down, you may forget those blessings and some very important lessons! And while journaling is a very personal time with the Lord, you may want to share some of your daily journaling with your small group or mentors. Through discussion, you may be able to look deeper into what God is speaking to you, gain new insight and even encourage others.

If this seems a little overwhelming, take it slow and keep it simple. No matter how you decide to do your devotions, the important thing is to show up for your daily appointment, because God is always waiting for you! Experiment with different translations of the bible. You may find noticeable differences between them.

This process can be as long or as short or as you want it to be. Mould it to suit where you are at, your time constraints etc. It can be done individually or as a group. It is important to have fun with it and see it as a valuable tool in building your relationship with God.

This writer/teacher has noted in red biro a daily key word or phrase from Scripture in a diary for over 50 years, and kept many of those diaries. It's a powerful reminder of meditations and revelations. Some of those diaries were brightened with current postage stamps, eg

commemorative stamps and the annual Christmas stamps, as included in the book ***The Christmas Message*** by Geoff Waugh.

Questions to prompt your journaling:

- What is the next step in my relationship with God?
- What is the next step in the development of my character?
- What is the next step in my family life?
- What is the next step in my ministry?

Major Points of this Topic

Journaling is a way of maintaining a record of our spiritual walk with God

Journaling helps us reflect and evaluate our spiritual life.

Journaling aids us in hearing the voice of God

Revision or Discussion Questions

1. What are some of the different forms a journal can take?
2. How will journaling help you discern the voice of God?



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Geoff Waugh ∞ Ministry Practicum



Study Guide

Ministry Practicum

Study Guide

See www.renewaljournal.com

Module 2 – Practicum Units



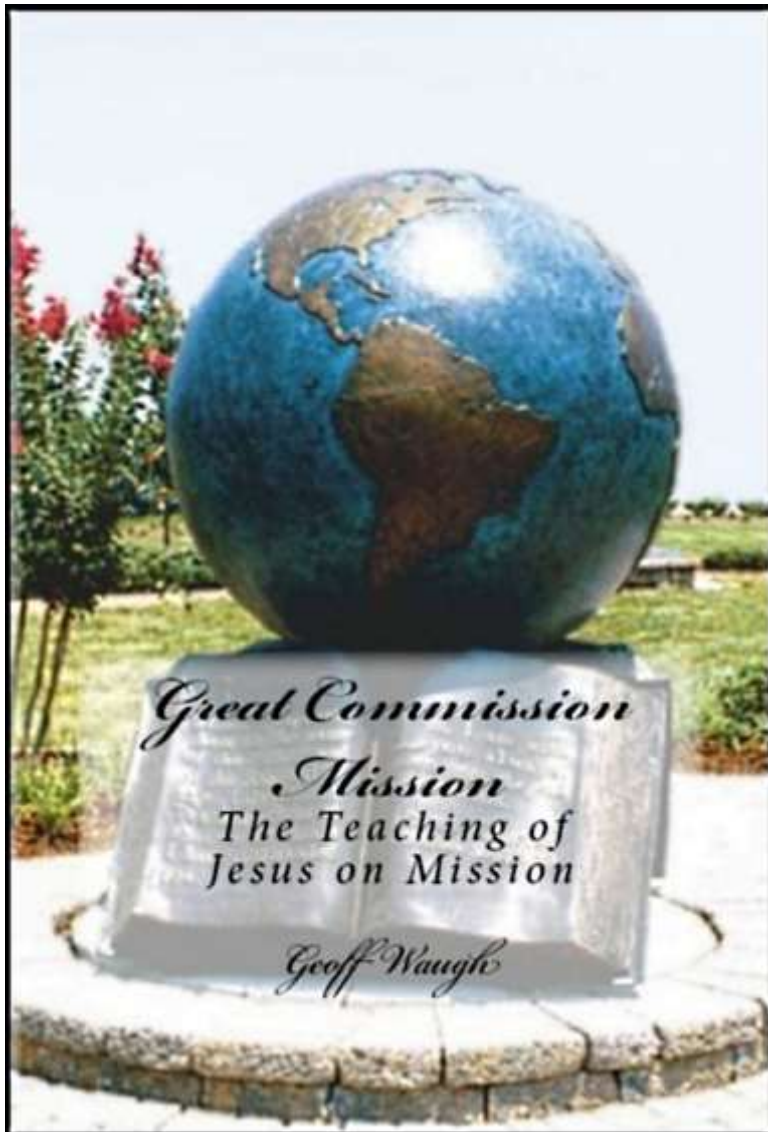
Topic 6: Unit Outline

Topic 7: Practicum

Topic 8: Sample Questions

Jesus said: All authority in heaven and one earth has been given to me. Go therefore and make disciples of all the nations ... I am with you all the way, even to the end of the earth.

Mt 28:18-20



Great Commission Mission

The Teaching of Jesus on Mission

See www.renewaljournal.com

Topic 6 - Unit Outline

Introduction

Practicum involve supervised ministry experience in a variety of settings. These may include church services, home groups, youth groups, children's ministries and outreach activities. It is normally the second practicum undertaken.

Practicum unit provide supervised ministry experience in a specified area of ministry. It combines essential elements of ministry formation with the reflection required for theological formation in the educational context of guided self-directed learning integral to personal formation. The student will participate in and lead ministry activities in a supervised context and reflect on that ministry in the verbal and written requirements of the practicum.

From This Topic You Will Learn

1. The purpose of practicum units
2. The requirements of practicum units
3. The evaluation of practicum units
4. The Practicum unit outline

Topic Notes

1. The purpose of this practicum

At the completion of a practicum unit a student should be able to:

1. Demonstrate ability in ministry in various contexts;
2. Research ministry issues with competence;
3. Present well written reflections related to ministry;
4. Discuss the issues relevant to ministry.

A student's practicum ministry experience will normally include:

1. observation of effective models of ministry;
2. assistance and participation in leading ministry activities;
3. leading ministry in a range of different settings such as small groups, youth meetings, evangelistic gatherings, and church services;

Supervision contact sessions will include reflection on these ministry experiences and evaluation of the strengths and the areas needing attention.

2. The Requirements for Practicum Units

Written requirements for practicum include:

- a. **A practicum learning agreement** related to the student's practicum ministry, identifying:
 1. learning aims or objectives related to the specific ministries;
 2. specific tasks involved, as determined with the supervisor;
 3. the supervisory process - including dates and topics for consultations and seminars;
 4. resources available - including relevant people, places, things and events; and
 5. evaluation criteria - including oral and written feedback related to learning objectives.

The practicum learning agreement must be satisfactorily completed by the student within two weeks of the commencement of the practicum (or within 20 hours in the placement). Generally

the first two weeks, or equivalent, of individual consultation and group seminar will include refining and clarifying the learning agreement.

b. **10 weekly reports**, 10 hours of ministry a week, summarising and evaluating the week's ministry. This will be discussed at the weekly meeting with the supervisor.

c. **A book review** of 1500 words on a significant text related to the practicum ministry. Books nominated for review will be included in the student's learning agreement. A book from the major references in a related coursework unit may be chosen, or the student may nominate another book.

OR

An essay of 1500 words exploring issues related to the practicum ministry. For example the topic of the essay may be "What is involved in effective ministry?" However, we recommend a more specific topic such as "What is involved in effective pastoral care ministry?" or "What is involved in effective home visitation ministry?" or "What is involved in effective counselling ministry?" or "What is involved in effective outreach and evangelism ministry?" Students may choose the topic most closely related to their practicum ministry. Normally books used for reviews and essays will be chosen from bibliographies in related coursework units but the student may nominate other books.

d. **A final reflection report**, of 1000 words, signed by the practicum supervisor, evaluating and reflecting on the practicum experience in terms of the learning contract. This student's evaluation will include an overview report on the practicum activities and an evaluation of the whole practicum.

e. **The supervisor/mentor's mid-practicum and final reports**, evaluating the student's work, using evaluation forms.

f. Ministry Skill Reports

While this practicum will have a specific focus related to the ministry development, the practicum will also involve significant integration and relationship across units enabling a holistic approach and experience of ministry. Leading ministry activities in this practicum may happen in many contexts including Sunday services, mid-week meetings, outreach and evangelism, short term missions, or family, youth and children's ministries. So this unit allows and may require ministry experience and reflection in some or many of these areas.

3. The Evaluation of the Practicum

Each practicum is continually evaluated. This happens in many ways.

1. Your evaluation as a student

You evaluate your work both formally and informally.

Formally, you are required to evaluate these ways:

1. Your written evaluation in your weekly reports
2. These evaluations discussed each week with your supervisor
3. Your evaluation questions discussed each week with your supervisor
4. Your final evaluation report of the whole practicum, written and discussed
5. Your ministry skill reports for PC291 & PC292

Also your book review and essay give you further opportunities to think through and evaluate what you are doing and why you are doing it in the light of others' experience and writing.

Informally, you will be able to evaluate your work in these ways:

1. Your own ideas and opinions about how you are going;
2. Informal feedback from the people you work with and serve;
3. Comments in your core group;
4. Informal comments from your supervisor.

2. Others' evaluation of your work

Your supervisor/mentor will evaluate you in these ways:

1. Comments at the weekly consultation concerning your weekly reports and in general;
2. Written evaluation in the mid-practicum and final practicum reports;
3. Informal evaluations as you are involved in ministry.

Other evaluation of your work will include:

1. Comments from your core group;
2. Comments from people you work with;
3. Responses of the School of Ministries to your assignments, including your reports.

Evaluation from the School of Ministries will include:

1. Formative: as you go along. You will receive written feedback on all your assignments, including your written reports.
2. Informal evaluation from the School of Ministries may include phone discussions and clarification as you progress through your practicum.
3. Summarize: at the end. When you have satisfactorily completed all the requirements of the practicum, the School of Ministries will evaluate your work and inform you of the result.

3. Practicum Evaluation

For the current forms necessary for evaluation by your supervisor/mentor please refer to your Assessment Booklet.

4. The Unit Outline

| | | |
|-------------------------------|---|-----------|
| Unit Name | PC291, PC292, PC293, PC394 Practicums | |
| Nominal Duration | 14 Weeks | |
| Weight | 10 Credit Points | |
| Workload/contact hours | Scheduled contact hours with supervisor | 12 hours |
| | Core group contact | 10 hours |
| | Ministry Skills | 10 hours |
| | Study Guide Reading | 14 hours |
| | Assessment preparation & reports | 44 hours |
| | Field work | 50 hours |
| | Total | 140 hours |
| Unit Co-Ordinator | Glenda Hepplewhite | |
| Teaching Staff | Ps Luke Harris | |
| Pre or Co/requisites | A course work unit from Field C | |
| Core / Elective | Core | |

| | |
|--------------------------|---|
| Purpose | <p><u>A. Rationale</u></p> <p>Practicums provide opportunity for the student to integrate ministry theory and practice and includes: supervised practical experience in ministry outside the College, which offers opportunity for observation, practical ministry, reflection and evaluation; and participation in ministry related to College life and planned outreach.</p> <p>Each student will be supervised by a suitably qualified and approved supervisor. On-campus workshop/tutorial sessions and responsibilities supplement off-campus field education.</p> <p>The reflective process related to the practicum experience involves faculty, supervisor, and peers, and is designed to lead students to an integration of personal and professional identity, and academic and practical proficiency. The process also enhances the student's ability to articulate faith within concrete life experiences and the changing dynamics of today's world.</p> <p>Specific ministry contexts and skills will be developed within the Learning Agreements that each student, in consultation with the practicum supervisor, submits.</p> <p><u>B. Contribution of Unit to Course Outcomes</u></p> <p>Practicums enables students to synthesise their learning in a holistic way. Personal as well as professional learning will be integrated, while simultaneously an area of ministry involvement will be practised.</p> <p><u>C. Relationship of Unit to Other Fields</u></p> <p>Practicum units integrate with coursework units in the application of their studies to supervised ministry. Students will observe and demonstrate ministry and mission in the context of biblically informed and theologically applied study.</p> |
| Text Requirements | <p>1. Required Texts</p> <p>Will correlate with the course work unit selected.</p> |
| Outcomes | <p>On completion of this unit students should be able to:</p> <ol style="list-style-type: none"> 1. Apply insights from this practicum study to the practice of ministry. 2. Understand relationships between the theoretical knowledge acquired and practical applications in ministry, 3. Research ministry issues with competence; 4. Present well written reflections related to the practice of ministry; 5. Analyse the issues relevant to ministry in the power of the Holy Spirit. 6. Reflect constructively on the work of ministry in a holistic way, 7. Demonstrate advanced skills in a particular area of ministry, 8. Recognise and understand the value of ongoing supervision and professional development. |
| Content | <p>A student's practicum ministry experience will normally include:</p> <ul style="list-style-type: none"> ▪ Observation of effective models of Spirit-led ministry; ▪ Assistance and participation in Spirit-led ministry activities; |

| | |
|---|---|
| | <ul style="list-style-type: none"> ▪ Leading ministry in a range of different settings ▪ Supervision contact sessions will include reflection on these ministry experiences and evaluation of the strengths and the areas needing improvement. |
| Assessment | <p>Written requirements for a practicum include:</p> <ol style="list-style-type: none"> 1. A practicum learning agreement related to the student's practicum ministry. (relates to outcomes 1, 4, 6, 7) 2. Ten weekly reports, or equivalent, covering 6 hours of ministry a week. (Relates to outcomes 1-8) 3. An essay or book report exploring issues related to the practicum ministry, such as: What is involved in effective Spirit-led ministry? (Relates to outcomes 2-4) 4. A final report, approved by the practicum supervisor/mentor, evaluating the practicum experience in terms of the learning agreement. (Relates to outcomes 1-8) 5. The supervisor/mentor's mid and final reports, evaluating the student's work. (Relates to outcomes 1-8) 6. Ministry Skill Reports for PC291 & PC292 <p>A practicum unit will be graded satisfactory or unsatisfactory.</p> |
| Other Helpful Academic and General Resources | <p><u>General Resources</u></p> <p>Guest Lecturers</p> <p>Internet, video and DVD resources relevant to this practicum, such as Transformations videos and DVD (Sentinel Group, 2005).</p> <p>The bibliographies in each topic (unit) in Module 2 list books related to that practicum. Many of those books will be useful for your essay for that practicum</p> |
| Unit Summary | <p>Practicum units provide the context for the integration of ministry theory and practice. They consist of supervised practical experiences in ministry outside the College, and opportunity for observation, practical ministry, reflection and evaluation. The reflective process related to the practicum units is designed to lead students to an integration of personal and professional identity, and academic and practical proficiency. The process also enhances students' ability to articulate faith within concrete life experiences and the changing dynamics of today's world. Students will observe and demonstrate ministry and mission in the context of biblically informed and theologically applied study.</p> |

Major Points of this Topic

The purpose of this practicum is to give you supervised experience in leading worship in a range of situations and in preaching or speaking in a range of situations.

The requirements of the practicum include reporting on your work and evaluating it by completing the following:

- a. **A practicum learning agreement** for your practicum ministry, identifying:
 1. learning aims or objectives related to worship and preaching ministries;
 2. specific tasks involved, as determined with the supervisor;
 3. the supervisory process - including dates and topics for consultations and seminars;
 4. resources available - including relevant people, places, things and events; and
 5. evaluation - including oral and written feedback related to your learning objectives.

b. **10 weekly reports**, covering 10 hours of ministry a week, summarising and evaluating the week's ministry. This will be discussed at the weekly meeting with the supervisor.

c. **A book review** of 1500 words on a significant text related to the practicum ministry. The book nominated for review will be included in your learning agreement.

OR

An essay of 1500 words on the topic: What is involved in effective ministry? Or a related topic.

d. **A final report**, of 800 - 1000 words, signed by the practicum supervisor/mentor, reflecting and evaluating the practicum experience **in terms of the learning contract.**

e. **The supervisor/mentor's 2 reports**, evaluating the student's work, using evaluation forms sent from the college. Normally the first is sent to the School of Ministries after 5 weeks of the practicum and the final report after 10 weeks of the practicum.

f. Ministry Skill Reports for PC291 & PC292

The evaluation of this practicum includes the informal feedback you receive from people as well as the formal feedback involved in your meetings with your supervisor and with your core group and in your written evaluation comments in all your reports and in your final evaluation.

Review or Discussion Questions

1. What are the aims of this practicum?
2. What are the weekly requirements of this practicum?
3. What do you send to the School of Ministries?
4. How do you know if you are doing well?



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Topic 7 – Final Practicum

Introduction

This practicum involves further supervised ministry experience in a variety of settings. These may include church services, home groups, youth groups, children's ministries and outreach activities. It is normally the fourth practicum undertaken, so the student is expected to show increasing ability and competence in organising, running and reporting on the practicum, particularly in terms of knowing and following the leading and empowering of the Holy Spirit and in enabling others to do so also.

This practicum unit provides supervised ministry experience in a specified area of ministry. It combines essential elements of ministry formation with the reflection required for theological formation in the educational context of guided self-directed learning integral to personal formation. The student will participate in and lead ministry activities in a supervised context and reflect creatively on that ministry in the verbal and written requirements of the practicum.

Some students fulfil this practicum as a short term mission of 2-3 weeks in a specified ministry either overseas or in Australia. In that case the requirements are adapted to fit the time involved, including preparation beforehand, involvement in the mission or ministry, and reflection and follow-up afterwards.

From This Topic You Will Learn

1. The purpose of this practicum.
2. The requirements of this practicum.
3. The evaluation of this practicum.

Topic Notes

The final practicum is undertaken at a 300 level. That requires demonstrated competence in all areas of practicum work, and significant analysis and evaluation of the whole process demonstrated in the work done, the supervision process, and the written assignments.

1. The Purpose of this Practicum

At the completion of this unit a student should be able to:

1. Demonstrate ability in ministry in various contexts;
2. Research ministry issues with competence;
3. Present well written reflections related to ministry;
4. Discuss the issues relevant to ministry.
5. Demonstrate competence in being led and empowered by the Holy Spirit.
6. Display competence in organising, running and evaluating this practicum.

A student's practicum ministry experience will normally include:

1. observation of effective models of Spirit-led ministry;
2. assistance and participation in Spirit-led ministry activities;
3. leading ministry guided by the Holy Spirit in a range of different settings such as small groups, youth meetings, evangelistic gatherings, church services, and outreach or mission.

Supervision contact sessions will include reflection on these ministry experiences and evaluation of the strengths and the areas needing attention.

The practicum will involve significant integration and relationship across units enabling a holistic approach and experience of ministry. Leading ministry activities in this practicum may happen in many contexts including Sunday services, mid-week meetings, outreach and

evangelism, short term missions, or family, youth and children's ministries. So this unit allows and may require ministry experience and reflection in some or many of these areas.

2. The Requirements of this Practicum

Written requirements for this practicum include:

- a. **A practicum agreement** related to the student's practicum ministry, identifying:
 - learning aims or objectives related to worship and preaching ministries;
 - specific tasks involved, as determined with the supervisor;
 - the supervisory process - including dates and topics for consultations and seminars;
 - resources available - including relevant people, places, things and events; and
 - evaluation criteria - including oral and written feedback related to learning objectives.

The learning agreement must be satisfactorily completed by the student within two weeks of the commencement of the practicum (or within 20 hours in the placement). Generally the first two weeks, or equivalent, of individual consultation and group seminar will include refining and clarifying the learning agreement.

- b. **10 weekly reports**, or its equivalent covering 10 hours of ministry a week, summarising and evaluating the week's ministry. This will be discussed at the weekly meeting with the supervisor.

- c. **A book review** of 1500 words on a significant text related to the practicum ministry. Books nominated for review will be included in the student's learning agreement. A book from the major references in a related coursework unit may be chosen, or the student may nominate another book.

OR

An essay of 1500 words exploring issues related to the practicum ministry. The topic of the essay will be approved by the School of Ministry's Co-ordinator of Distance Education, and may be about an area of ministry not yet covered in previous practicum essays, such as "What is involved in effective pastoral care / home visitation / counselling / outreach and evangelism ministry?" Students may choose the topic most closely related to their practicum ministry. This essay will also include specific reference to the leading and empowering of the Holy Spirit in the chosen area of ministry.

- d. **A final reflection report**, of 800-1000 words, approved by the practicum supervisor, evaluating the practicum experience in terms of the learning contract. This student's evaluation will include an overview report on the practicum activities and an evaluation of the whole practicum.

- e. **The supervisor/mentor's mid-practicum and final reports**, evaluating the student's work, using evaluation forms sent from the college.

If the student is involved in a short term mission, the Learning Agreement and first three weekly reports and core group reports will normally be done before the mission period of 2-3 weeks. The second and third group of 3 weekly reports may be completed during the mission, e.g. 3 each week for a two week mission. The final 3 reports will then be completed in reflection and follow-up after the mission. In that situation, we strongly advise students to complete the book review and essay before being involved in the mission, for such concentrated full time work does not allow time for that additional work.

If your church is planning an outreach or mission activity of 2-3 weeks, that could be an ideal opportunity for you to be involved and to do so as your final practicum. You could be a team member, or even better, a team leader. It could be in your local area, elsewhere in Australia, or overseas. You will need to have supervision before, during and after your outreach or mission.

If your supervisor is part of your team, that is ideal. However, if you are the leader of the outreach or mission, your supervisor may be the pastor or leader you will be working with in

your outreach or mission. If that supervisor is not in your home church (such as overseas) you may need to have two supervisors - one in your home church and one in your outreach or mission. You would complete your first three weekly and core groups reports before leaving for your outreach, six or so during your outreach (with your supervisor there), and the rest on your return.

Irrespective of where you fulfil your practicum requirements, in your final practicum you are expected to initiate planning, leading and evaluating your work and to show ability in working with others in team situations. Much of your work may involve developing leadership in others and supporting them in a mentoring relationship.

Your final practicum, then, should show an ability to build on what you have done previously, and help to equip others for similar ministries.

The ***Readings*** associated with these practicum units will give you a good background for such mentoring and discipling aspects of leadership in ministry.

Sample Learning Agreement for a Final Practicum

Title Page [See Module 1, Topic 1: Learning Agreement]

1. Aims

General aims:

- To increase experience in being led and empowered by the Holy Spirit specific ministries;
- To observe and participate in a range of Spirit-led ministries;
- To work with experienced pastors, cell leaders, and pastoral care workers;
- To gain experience in mentoring and discipling others in ministry;
- To understand and meet the needs and interests of people more fully;
- To learn and use good communication skills;
- To become more fully acquainted with helpful materials for ministry;
- To be aware of and use a range of approaches to ministry;
- To increase ability in preparing and leading home groups and prayer meetings;
- To clearly research issues related to the work of the Holy Spirit in specific ministries.
- To gain experience in participating in and leading team ministries

Specific objectives:

By the end of this practicum I will have (do not attempt all these, they are merely to serve as examples):

- observed and participated in a widening range of ministries in the church;
- participated in planning and leading a home group;
- mentored and discipled cell leaders and home group leaders;
- planned and led at least 7 ministry activities;
- gained wider experience in working with and leading people;
- planted and multiplied cell groups;
- developed and led -----ministry in our church;
- worked as a team member in an outreach mission;
- led an outreach mission of two weeks;
- assisted in overseas mission work for two weeks;
- organised and led a short term mission of two weeks;
- organised a crusade of two weeks;
- met each week with my supervisor to discuss progress and developments;
- met for at least one hour a week with my core group;
- written 10 weekly reports to discuss with my supervisor;
- written a 1500 word book review on *Come Holy Spirit* by David Pyles;
- or written a 1500 word essay on the topic: What is involved in developing leaders in ministry who are led and empowered by the Holy Spirit?
- written a final reflection and evaluation of my practicum to discuss with my supervisor.

Select from these, and add to them. They are samples only.

2. Tasks

Formal supervision: 4 hours a week

Discussion and prayer time with supervisor - e.g. 1 hour on [Mondays at 5.30 p.m.] including discussion of student's written report each time.

Core group meeting for one hour on [Mondays at 7.30 p.m.] including reports, planning, and prayer.

Reading your Study guide

Practicum ministries: at least 6 hours a week

Working with the pastor/cell leader in planning and running the group, including.

- participation in pastoral meetings
- leading team training for cell leaders and pastoral care workers
- gaining experience in helping others lead the home group meetings
- facilitating visiting new Christians, visitors, members and cell leaders
- participating in the office and management organisation for pastoral care
- developing teams in supervised counselling
- preparing leaders for a new home group
- planting a new home group with a team
- training leaders for cells and home groups
- 4 hours a week (2 hours planning, 2 hours activity)

Working with the ministry team in planning and running prayer ministries

- 1 hour a week average for special events.

Write a report and evaluation of 250-300 words for my supervisor/mentor each week.

Complete the 1500 word book review of *Power Evangelism* by John Wimber.

OR Complete the 1500 word essay on 'What is involved in ministry led and empowered by the Holy Spirit?' (2 hours a week average)

3. Supervision

(a) Formal supervision

I will:

Meet with my supervisor/mentor for one hour each week on [day] at [time].

Meet with my core group for two hours each week on [day] at [time].

Complete and send the signed reports to the School of Ministries.

(b) Informal supervision

I will:

Ask for feedback from people involved in my work;

Listen to reactions and ideas from people in the church;

Include comments from leaders and experienced Christians in my reports.

4. Resources

(c) People:

My supervisor - at weekly meetings and informally;

My core group - at weekly meetings and informally;

My pastor and church leaders;

School teachers and social workers in the church and in the community;

The Co-ordinator of Distance Education at the School of Ministries.

(b) Materials:

Ministry materials, including videos, provided by the church;

OHT materials and teaching aids;

My library, the church library, and friends' libraries;

Books listed in the unit outline for research.

5. Evaluation

(a) Formal evaluation:

10 weekly reports discussed with my supervisor - 1 a week.

Written evaluation at the end of the practicum:

My final evaluation report

My supervisor/mentor's mid-way and final evaluation reports

(b) Informal evaluation:

Comments by people I work with in my practicum;

Comments from church leaders;

Comments from my family.

My own assessment in my response to God

Evaluation criteria:

- Personal characteristics: appearance, confidence, voice;
- Planning and preparation: leading meetings, follow-up;
- Relevance and effectiveness of pastoral care ministries;
- Discipline and control; performance under pressure;
- Response of the group and people; rapport with others;
- Ability to lead a team; servant heart;
- Leadership ability, initiative;
- Attitude toward instruction, correction and other people's opinions;
- Evidence of the call and anointing of God.

3. The Evaluation of the Practicum

Each practicum is constantly evaluated. This happens in many ways.

1. Your evaluation as a student

You evaluate your work both formally and informally. Formally, you are required to evaluate these ways:

1. Your written evaluation in your weekly reports
2. These evaluations discussed each week with your supervisor
3. Your evaluation questions discussed each week with your supervisor
4. Your final evaluation report of the whole practicum, written and discussed

Also your book review and essay give you further opportunities to think through and evaluate what you are doing and why you are doing it in the light of others' experience and writing.

Informally, you will be able to evaluate your work in these ways:

1. Your own ideas and opinions about how you are going;
2. Informal feedback from the people you work with and serve;
3. Comments in your core group;
4. Informal comments from your supervisor.

2. Others' evaluation of your work

Your supervisor/mentor will evaluate you in these ways:

1. Comments at the weekly consultation concerning your weekly reports and in general;
2. Written evaluation in the mid-practicum and final practicum reports;
3. Informal evaluation as you are involved in ministry.

Other evaluation of your work will include:

1. Comments from your core group;
2. Comments from people you work with;
3. Responses of the School of Ministries to your assignments, including your reports.

Evaluation from the School of Ministries will include:

1. Formative: as you go along. You will receive written feedback on all your assignments, including your written reports.
2. Informal evaluation from the School of Ministries may include phone discussions and clarification as you progress through your practicum.
3. Summarize: at the end. When you have satisfactorily completed all the requirements of the practicum, the School of Ministries will evaluate your work and inform you of the result.

3. Final Practicum Evaluation

In addition to your normal informal and formal evaluation involved in your meetings with your supervisor and your core group and written in your reports, your supervisor will complete a mid-practicum report and final report to discuss with you and return to the School of Ministries

Major Points of this Topic

The purpose of this practicum is to give you supervised experience in leading worship in a range of situations and in preaching or speaking in a range of situations.

The requirements of the practicum include reporting on your work and evaluating it by completing the following:

- a. **A practicum learning agreement** for your practicum ministry,
- b. **10 weekly reports**, covering 10 hours of ministry a week,
- c. **A book review** of 1500 words or **an essay** of 1500 words on the topic: What is involved in effective ministry? Or a related topic.
- d. **A final reflection report**, of 800-1000 words, signed by the practicum supervisor, evaluating the practicum experience in terms of the learning contract.
- e. **The supervisor/mentor's 2 reports**, evaluating the student's work, using evaluation forms sent from the college. Normally the first is sent to the School of Ministries after 5 weeks of the practicum and the final report after 10 weeks of the practicum.

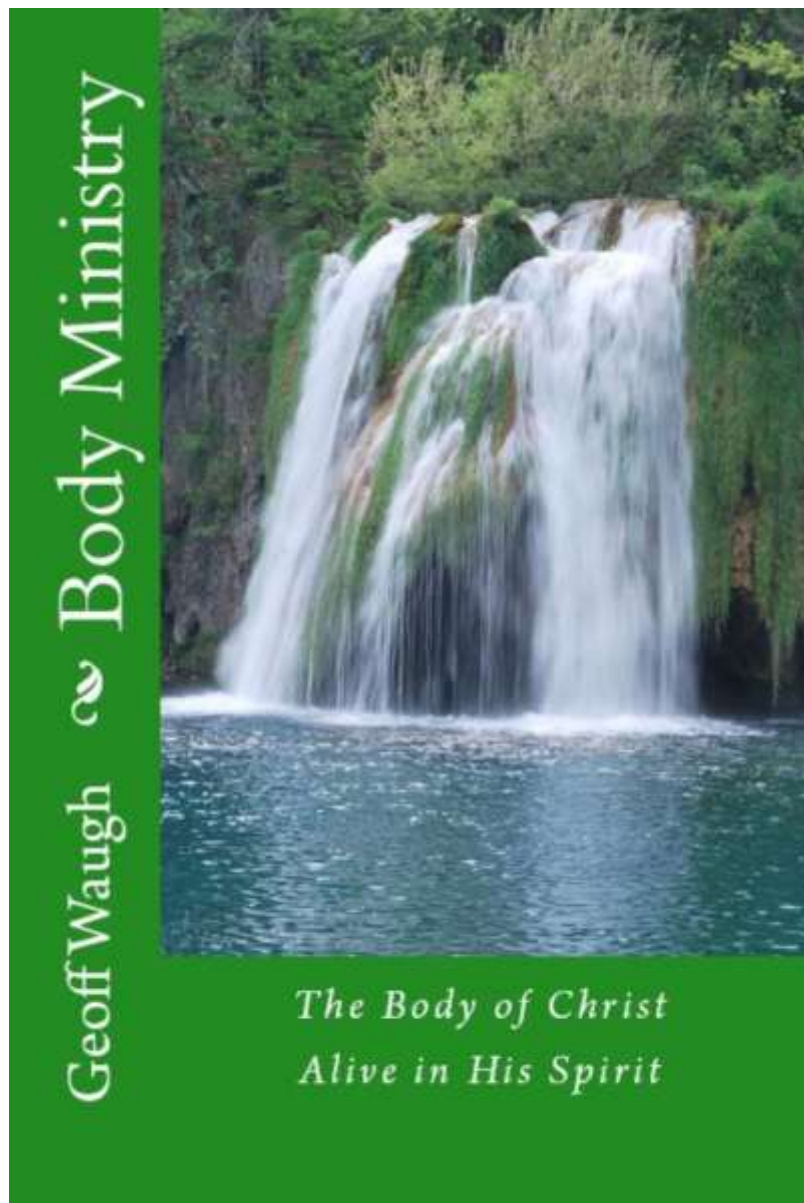
The evaluation of this practicum includes the informal feedback you receive from people as well as the formal feedback involved in your meetings with your supervisor/mentor and with your core group and in your written evaluation comments in all your reports and in your final evaluation.

Review or Discussion Questions

1. What are the aims of this practicum?
2. What are the weekly requirements of this practicum?
3. What do you send to the School of Ministries?
4. How do you know if you are doing well?



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Body Ministry

The Body of Christ Alive in His Spirit

See www.renewaljournal.com

Topic 8 – Sample Questions

Below are just a few samples of questions you may want to use in your practicum experience. For a more comprehensive list be sure to refer to your **Practicum Handbook**

Sample Questions in your Weekly Report:

You are not limited to this order for your questions, but it indicates the kind of questions which fit well as you progress through your practicum.

1. How well do you think the practicum has begun in general?
2. What do you think I'm doing best?
3. What do you see as some of my main strengths?
4. What aspects seem to be stretching me?
5. What do you think I find difficult?
6. What would you like to see me do more of?
7. What would you like to see me do less of?
8. What do you think I have gained from this experience so far?
9. What is not going well, if anything?
10. What suggestions do you have for changes?
11. What aspects of my work would you not want to see changed?
12. What fresh insights can I try to develop?

Sample Core Group Relational Questions:

You are not limited to this order for your questions, but it indicates the kind of questions which fit well as you progress through your practicum.

a. Questions concerning your practicum

1. How is the practicum going in general?
2. What is most satisfying about it?
3. What are helpful aspects of the experience?
4. What stretches you?
5. What do you find difficult?
6. What would you like to do more?
7. What would you like to do less?
8. What have you gained from this experience?
9. What frustrates you about it, if anything?
10. What suggestions do you have for changes?
11. What aspects would you not want to see changed?
12. What fresh insights have you gained?
13. What would you like to learn more about?
14. What have you enjoyed most about the supervision?
15. What aspects of the supervisor's work do you find most helpful?
16. What have you found difficult about the supervision, if anything?
17. How has your ministry developed?
18. What new things have you had a go at?
19. What else would you like to try in this practicum?
20. What has God been showing you through all this?

b. Questions concerning church life

1. What do you like most about church life and ministry?
2. What do you like least about church life and ministry?
3. What is most important to you about the church?

4. If you could change something at church, what would you do?
 5. What is a vision or dream you have for your church?
 6. What was one of your happiest times in church life?
 7. What is the best advice you remember receiving at church?
 8. How has someone at church been especially helpful to you?
 9. What would you like to happen in a church home group?
 10. What hymn or chorus do you especially like, and why?
 11. What does serving God mean for you?
 12. How did you become a Christian?
 13. How would you really like to serve God in the church?
 14. What challenges you most about Jesus?
 15. How can we help you now?
 16. What kind of advice do you find helpful?
 17. If you knew you had one year left to live, what would you want to accomplish.
 18. What do you see as your greatest personal strengths in ministry?
 19. What are your goals in ministry at present?
 20. What do you appreciate most about this core group?
- Add some of your own - relevant to your group!

Sample Questions on the Practicum Generally

1. How is the practicum going in general?
2. What is most satisfying about it?
3. What are helpful aspects of the experience?
4. What stretches you?
5. What do you find difficult?
6. What would you like to do more?
7. What would you like to do less?
8. What have you gained from this experience?
9. What frustrates you about it, if anything?
10. What suggestions do you have for changes?
11. What aspects would you not want to see changed?
12. What fresh insights have you gained?
13. What would you like to learn more about?
14. What have you enjoyed most about the supervision?
15. What aspects of the supervisor's work do you find most helpful?
16. What have you found difficult about the supervision, if anything?
17. How has your ministry developed?
18. What new things have you had a go at?
19. What else would you like to try in this practicum?
20. What has God been showing you through all this?

Sample Questions on Ministry

1. What do you see as most effective in your leadership style?
2. What do think you need to improve on in leading?
3. How effective do you believe preparation is for leading?
4. How well do you think you respond to the Spirit as you lead?
5. How can you help the group to respond more fully?
6. How is your confidence in leading?
7. How flexible are you in leading?
8. How can you develop more of a team ministry or shared leadership?
9. What things do you tend to repeat too often in leading?
10. What can you work more on to help improve in leading?
11. What is most effective in your pastoral care?
12. What do think you need to improve on in pastoral care?
13. What things do you tend to repeat too often?
14. What area can you develop to improve in pastoral ministries?

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Appendix 1

Supervisor's Letter (with an invitation to a brief Supervisor's seminar)

Dear (Supervisor)

Thank you for your involvement with our student in the practicum work. We really appreciate your help. Our students benefit greatly from working with you.

Each **student's responsibility** in the practicum includes the following:

1. Finalising their Learning Agreement with your approval.
2. Meeting with you for one hour each week to discuss their progress, and presenting you with a written weekly report for you to sign and date. We ask each student to include a question for your comment or response in each weekly report. The student can write in your response, or you can write your own comments if you wish.
3. Writing a final report of about 2 pages evaluating their practicum experience.
4. Responding to your guidance, suggestions, and requests.
5. Giving you our Supervisor's Report Form for you to complete at the end of the practicum.

Any way in which you are able to involve the student with you in your mentoring is excellent training for each of them. We offer you a supervisors' seminar early in the semester to acquaint you with our expectations.

We trust that the practicum is a mutually fulfilling time in ministry.

Thanks again,

Sincerely,

.....

Practicum Co-ordinator

Living in the Spirit

The Holy Spirit and the Christian Life

Geoff Waugh



Living in the Spirit
The Holy Spirit and the Christian Life

See www.renewealjournal.com

Appendix 2

Appendix: Books

Renewal Journal Publications

See

www.renewaljournal.com

for Blogs on each book

PDF Boks, eBooks, and Paperbacks

Available on
Amazon and Kindle
Most Paperbacks in both
Basic Edition and
Gift Edition (colour)

Appendix: Books

Renewal Journal Publications

<https://renewaljournal.com>

All books both Paperback and eBook

Most Paperbacks in both

Basic Edition and

Gift Edition (colour)

Revival Books

Flashpoints of Revival

Revival Fires

South Pacific Revivals

Pentecost on Pentecost & in the South Pacific

Great Revival Stories, comprising:

Best Revival Stories and

Transforming Revivals

Renewal and Revival, comprising:

Renewal: I make all things new, and

Revival: I will pour out my Spirit

Anointed for Revival

Church on Fire

Renewal Books

Body Ministry, comprising:

The Body of Christ, Part 1: Body Ministry, and
The Body of Christ, Part 2: Ministry Education, with Learning Together in Ministry

Great Commission Mission comprising:

Teaching Them to Obey in Love, and
Jesus the Model for Short Term Supernatural Mission

Living in the Spirit

Your Spiritual Gifts

Fruit & Gifts of the Spirit

Keeping Faith Alive Today

The Leader's Goldmine

Word and Spirit by Alison Sherrington

Study Guides

Signs and Wonders: Study Guide

The Holy Spirit in Ministry

Revival History

Holy Spirit Movements through History

Renewal Theology 1

Renewal Theology 2

Ministry Practicum

Devotional Books

[Inspiration](#)

[Jesus on Dying Regrets](#)

[The Christmas Message – The Queen](#)

[Crucified and Risen](#)

[Holy Week, Christian Passover & Resurrection](#) comprising:

[Holy Week](#), and

[Christian Passover Service](#), and

[Risen: 12 Resurrection Appearances](#)

[Risen: Short Version](#)

[Mysterious Month – expanded version of Risen](#)

[Kingdom Life series](#)

[Kingdom Life: The Gospels](#) – comprising:

[Kingdom Life in Matthew](#)

[Kingdom Life in Mark](#)

[Kingdom Life in Luke](#)

[Kingdom Life in John](#)

[A Preface to the Acts of the Apostles](#)

[The Lion of Judah series](#)

[The Titles of Jesus](#)

[The Reign of Jesus](#)

[The Life of Jesus](#)

[The Death of Jesus](#)

[The Resurrection of Jesus](#)

[The Spirit of Jesus](#)

[The Lion of Judah](#) – all in one volume

[Discovering Aslan - comprising:](#)

[Discovering Aslan in The Lion, the Witch and the Wardrobe](#)

[Discovering Aslan in Prince Caspian](#)

[Discovering Aslan in the Voyage of the 'Dawn Treader'](#)

[Discovering Aslan in the Silver Chair](#)

[Discovering Aslan in the Horse and his Boy](#)

[Discovering Aslan in the Magician's Nephew](#)

[Discovering Aslan in the Last Battle](#)

General Books

[*Bible Story Pictures & Models*](#)

[*You Can Publish for Free*](#)

[*My First Stories* by Ethan Waugh](#)

[*An Incredible Journey by Faith* by Elisha Chowtapalli](#)

Biographical:

[*Looking to Jesus: Journey into Renewal & Revival* - Geoff's autobiography](#)

[*Journey into Mission* – Geoff's mission trips](#)

[*Journey into Ministry and Mission* – autobiography](#)

[*Pentecost on Pentecost & in the South Pacific* – Geoff in Vanuatu](#)

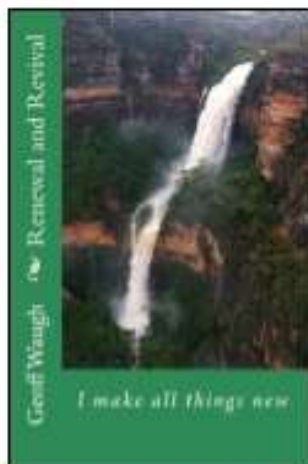
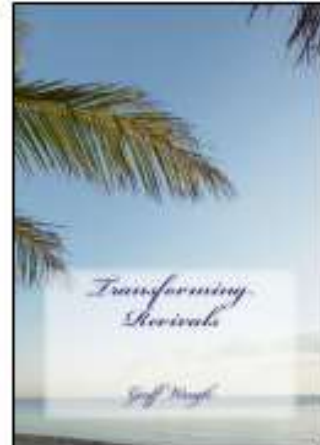
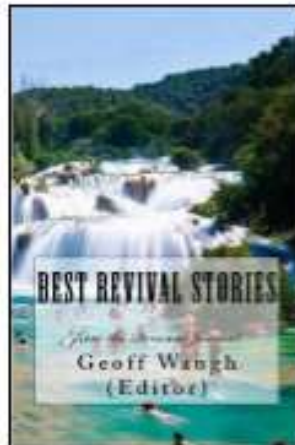
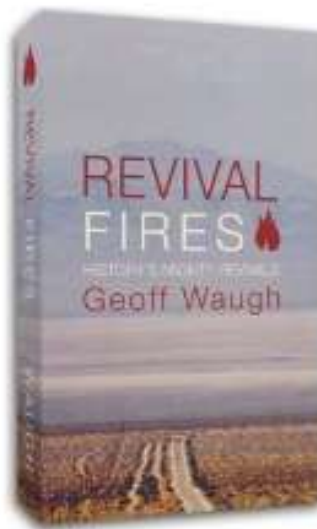
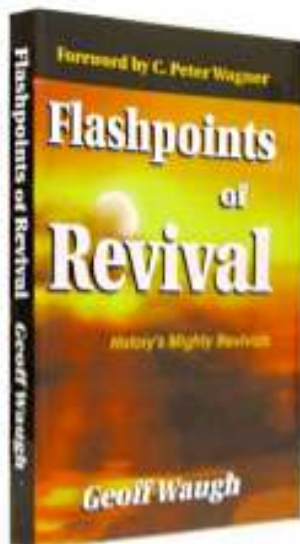
[*Light on the Mountains* – Geoff in PNG](#)

[*Exploring Israel* – Geoff's family's trip](#)

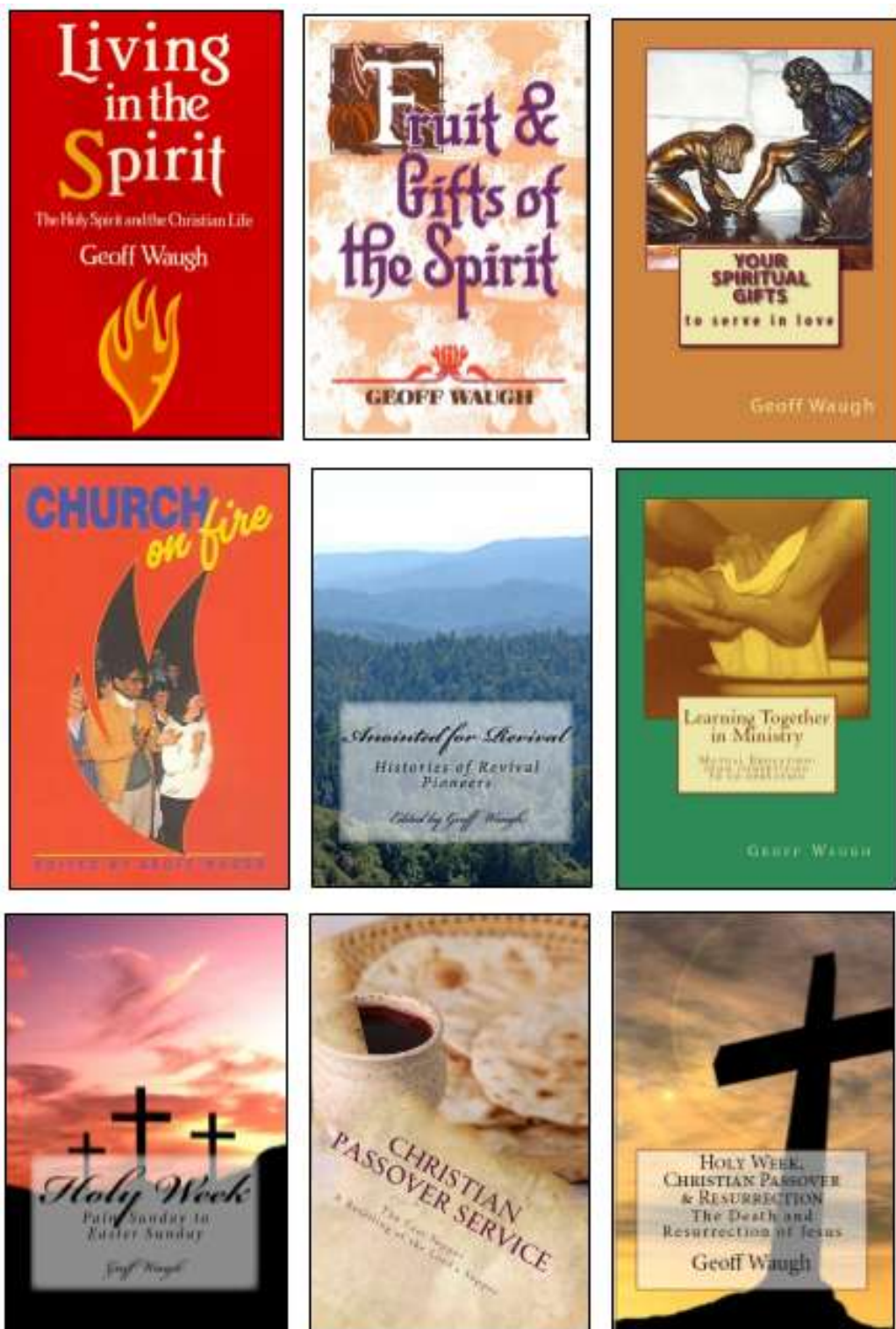
[*King of the Granny Flat* by Dante Waugh – biography of Geoff](#)

[*Travelling with Geoff* by Don Hill](#)

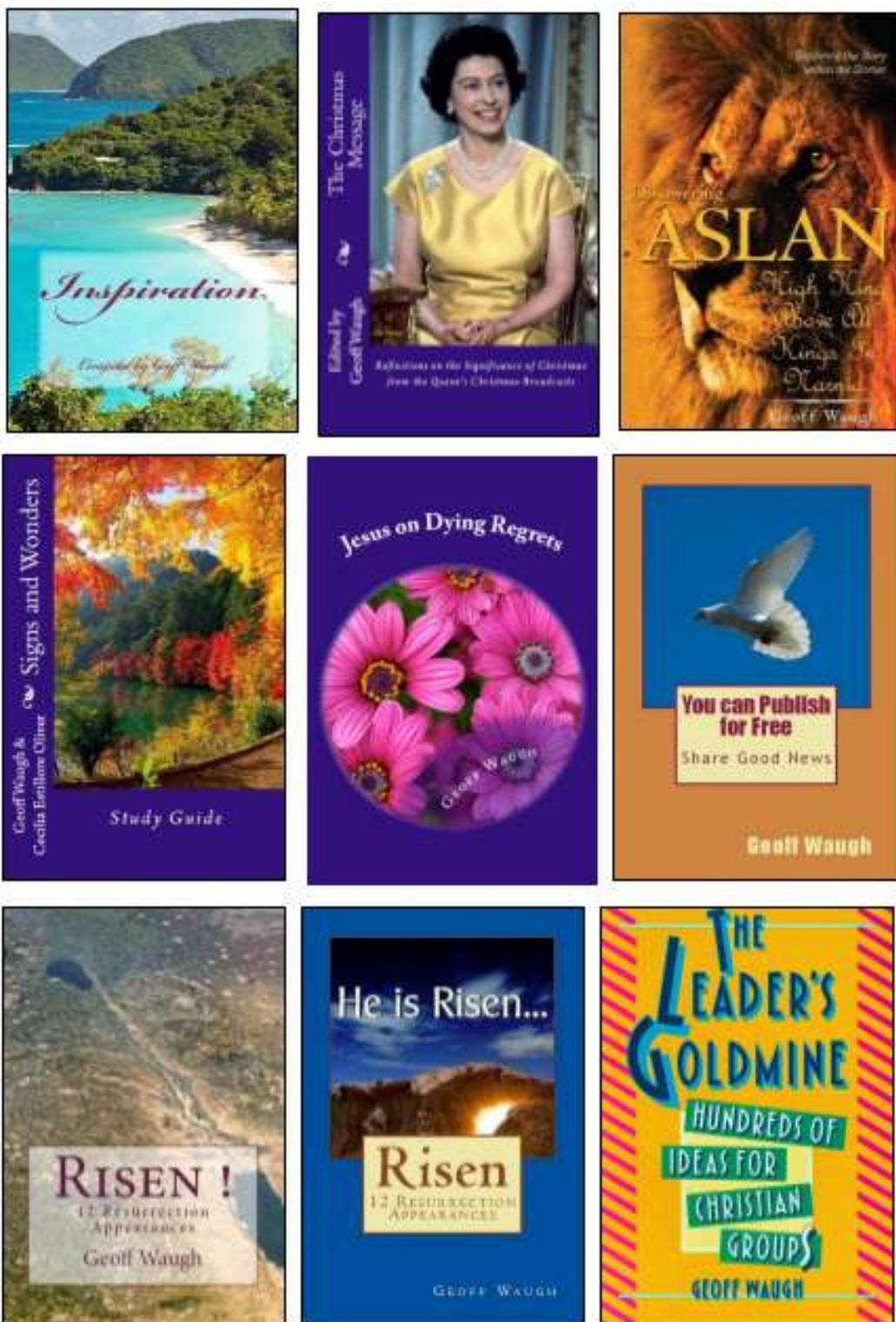
[*By All Means* by Elaine Olley](#)



[Renewal Journal Publications](#)



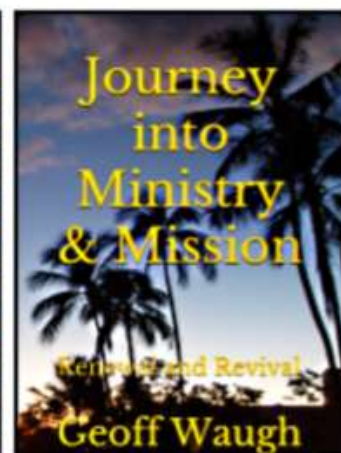
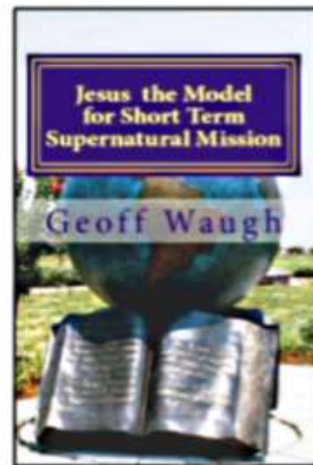
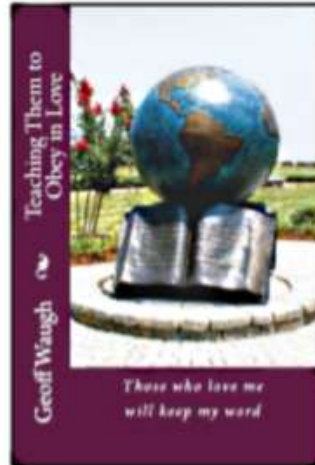
[Renewal Journal Publications](#)



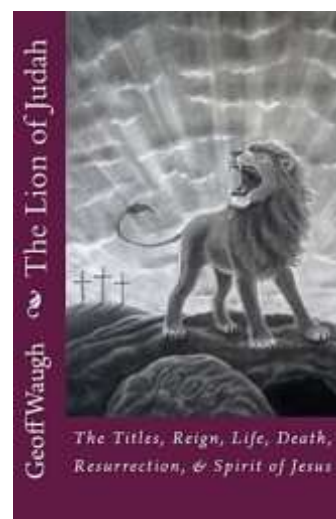
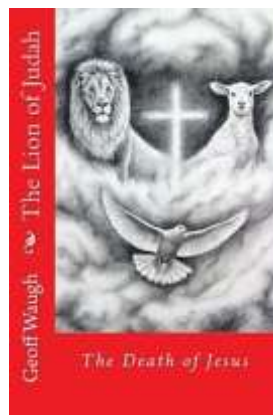
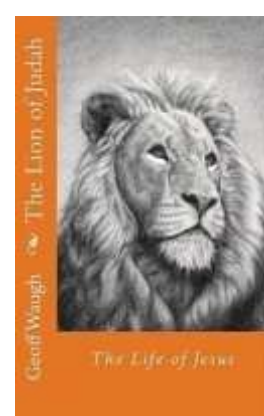
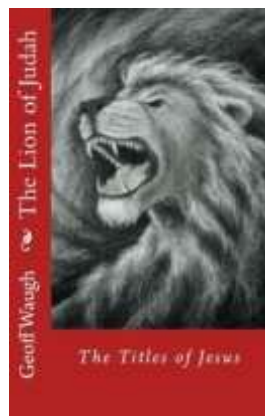
[Renewal Journal Publications](#)



[Renewal Journal Publications](#)



[Renewal Journal Publications](#)



[The Lion of Judah Series](#)

Study Guides

Signs and Wonders

The Holy Spirit in Ministry

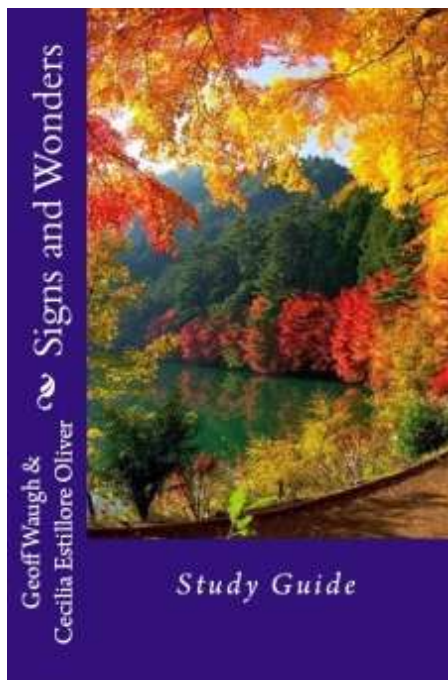
Revival History

Holy Spirit Movements through History

Renewal Theology 1

Renewal Theology 2

Ministry Practicum



Signs and Wonders: **Study Guide**

Studies on the miraculous (2015)

Biblical Foundations

Old Testament

Jesus' Ministry

The Epistles

The Cross

Theological Foundations

The Supernatural

Worldview

The Kingdom of God

Spiritual Gifts

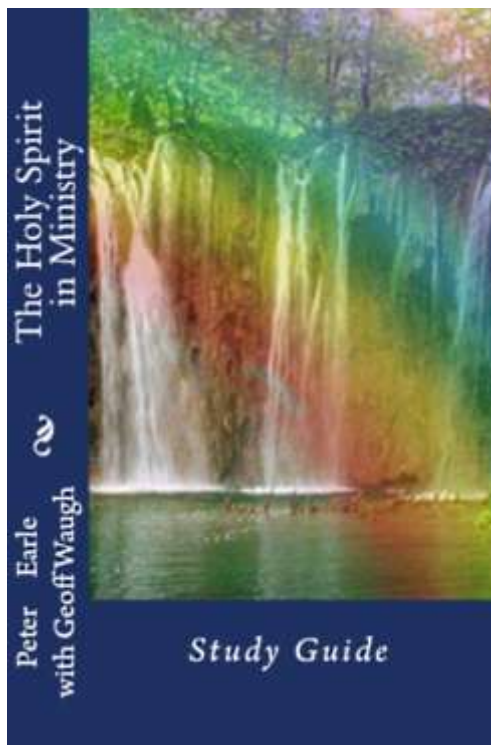
Ministry Foundations

Church History

Case Studies

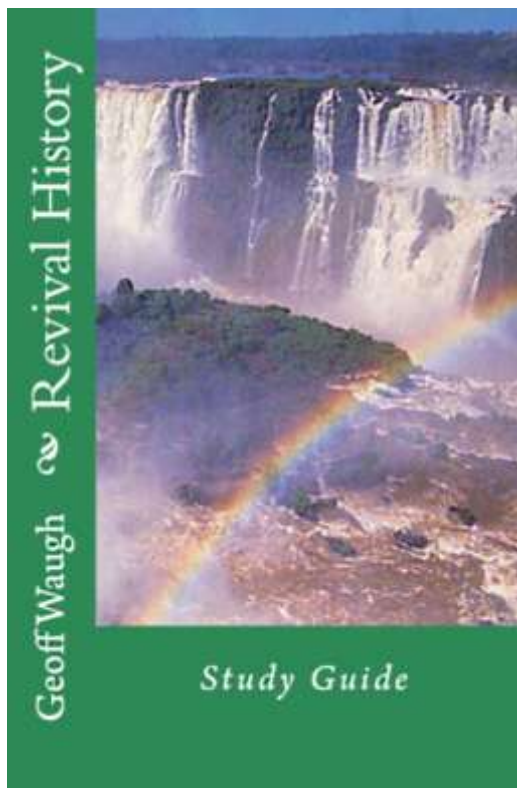
Practices & Pitfalls

Integrated Ministry



The Holy Spirit in Ministry *Study Guide*

- 1 Knowing the Spirit
- 2 The ministry of the Holy Spirit
- 3 The anointing
- 4 The ways of the Spirit
- 5 Building in the Spirit
- 6 Listening to the Holy Spirit
- 7 The speaking gifts
- 8 The ministry of the prophetic
- 9 The revelation gifts
- 10 Power, faith and spiritual authority
- 11 The power gifts
- 12 Healing and miracles



[Revival History](#) [Study Guide](#)

Module 1: Revivals to 1700

Topic 1: What is revival?

Topic 2: Revival principles

Topic 3: Revivals in the Bible

Topic 4: Church history to 1700

Module 2: Revivals 1700-1900

Topic 5: The Great Awakening

Topic 6: Second Awakening

Topic 7: Third Awakening

Topic 8: Worldwide Revival

Module 3: Revivals in the 20th Century

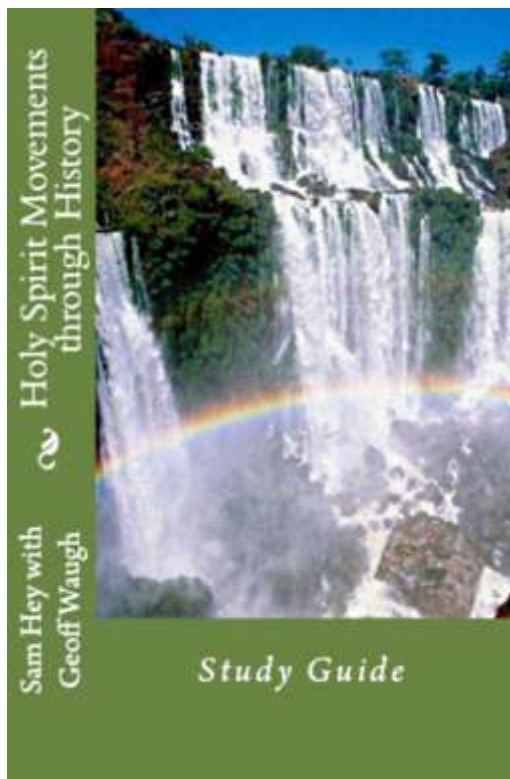
Topic 9: Early 20th Century

Topic 10: Mid 20th Century

Topic 11: Late 20th Century

Topic 12: Current Revivals

Text: [Flashpoints of Revival](#)



Holy Spirit Movements through History ***Study Guide***

- 1 Introduction
- 2 Movements of the Spirit in the Old Testament
- 3 Movements of the Spirit and Renewal in the New Testament
- 4 The Ante-Nicene Church and early charismatic renewal -
Monasticism and renewal in the Middle Ages
- 5 The Reformation, Pietism and the Moravian revival
- 6 The Great Awakening and eighteenth century evangelical revivals
- 7 The Second Great Awakening in America and England
- 8 The Third Great Awakening - mid-Nineteenth Century
- 9 The Pentecostal Revivals and Healing Evangelism -
early mid-Twentieth Century Revivals
- 10 Charismatic Renewal in the Churches
- 11 Late twentieth century revival movements
- 12 Revival movements in Australia
- 13 Twenty-first century Spirit movements



Renewal Theology 1

Study Guide

Module 1: Theology and Biblical Hermeneutics

1. What is Theology? Why Theology?
2. How to Begin - Prolegomena (I)
3. How to Begin - Prolegomena (II)
4. Methods in Theology.

Module 2: Revelation and the Knowledge of God

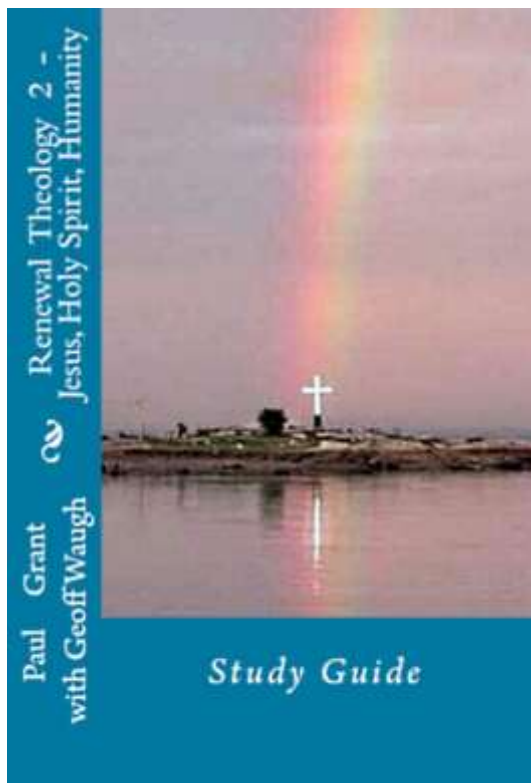
5. God's Existence and Being
6. The Trinity and Nature of God
7. Creation and Providence

Module 3: The Centrality of Christ

8. The Person of Christ
9. The Problem of Evil
10. The Kingdom of God
11. The Concept of Covenant

Module 4: Theology of Mission and Ministry

12. Mission : "The Mother of Theology"
13. Contemporary Theologies : Western and Non-Western
14. Doing Theology : Its Application



[Renewal Theology 2](#) [Study Guide](#)

Module 1: Christology

1. Revelation and Navigation. A Transforming Hermeneutic
2. Christ: God and Perfect Man. Two Natures. One Person
3. Christ: Birth, Life, Death, Resurrection, Exaltation
4. Christ: His Rule and Authority

Module 2: Anthropology

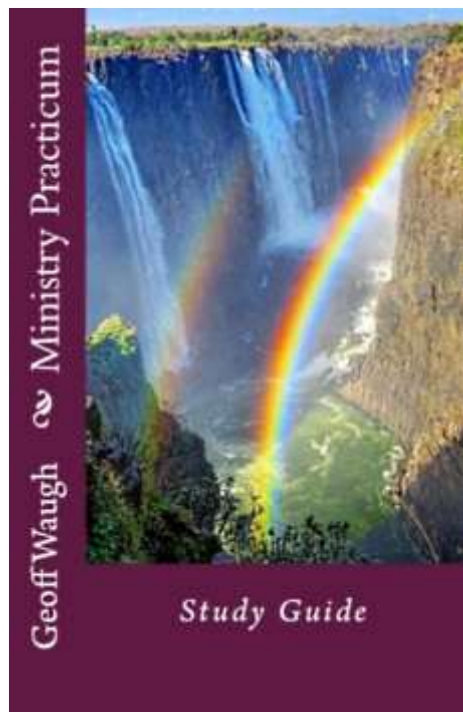
5. A Biblical Anthropology: Humanity
6. The Human Fall: Consequences.
7. The New Humanity : Grace and Spirit-Filled

Module 3: Pneumatology

8. Holy Spirit as Person
9. Holy Spirit : Fruit and Gifts
10. Holy Spirit and the World

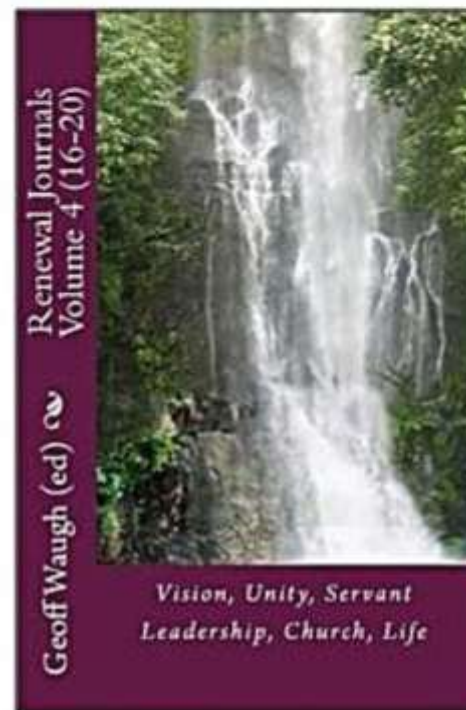
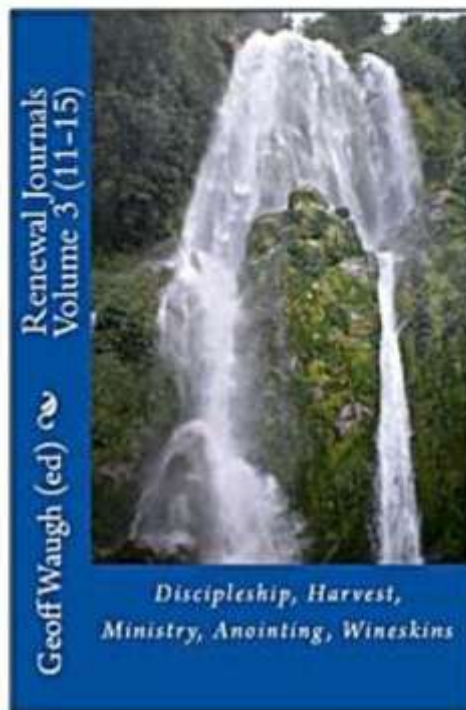
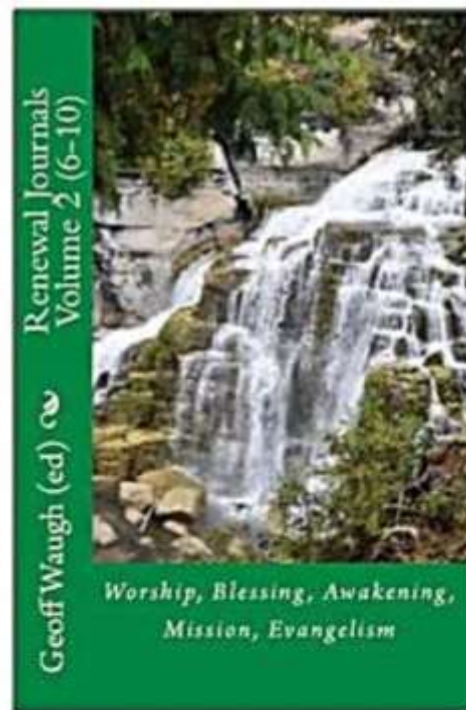
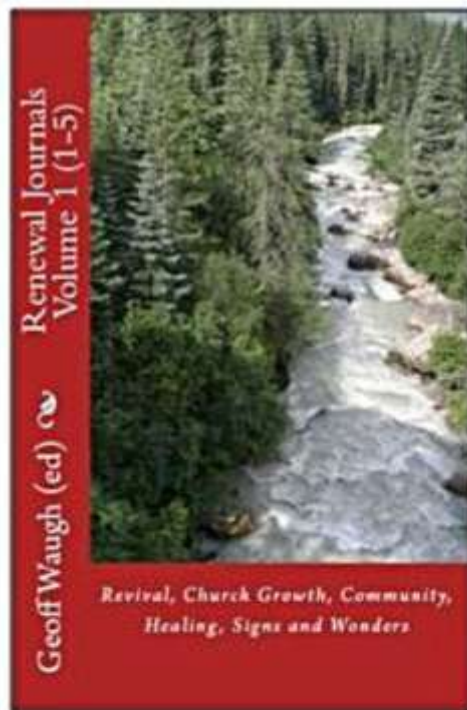
Module 4: Soteriology

11. Soteriology : Evil and Sin
12. New Covenant
13. Atonement
14. Being Competent In Doing Theology



Ministry Practicum
Study Guide

- | | |
|---------|----------------------|
| Topic 1 | Learning Agreement |
| Topic 2 | Weekly Reports |
| Topic 3 | Core Group |
| Topic 4 | Supervision (Mentor) |
| Topic 5 | Journals |



[Renewal Journals](#)

Renewal Journals

www.renewaljournal.com

- 1: Revival**
- 2: Church Growth**
- 3: Community**
- 4: Healing**
- 5: Signs and Wonders**
- 6: Worship**
- 7: Blessing**
- 8: Awakening**
- 9: Mission**
- 10: Evangelism**
- 11: Discipleship**
- 12: Harvest**
- 13: Ministry**
- 14: Anointing**
- 15: Wineskins**
- 16: Vision**
- 17: Unity**
- 18: Servant Leadership**
- 19: Church**
- 20: Life**

Bound Volumes

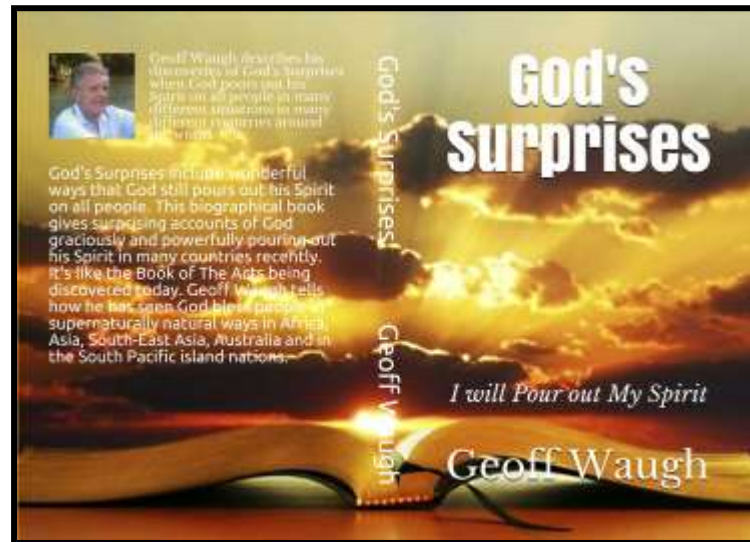
Vol. 1 (1-5) Revival, Church Growth, Community, Signs & Wonders

Vol. 2 (6-10) Worship, Blessing, Awakening, Mission, Evangelism

Vol. 3 (11-15) Discipleship, Harvest, Ministry, Anointing, Wineskins

Vol. 4 (16-20) Vision, Unity, Servant Leadership, Church, Life

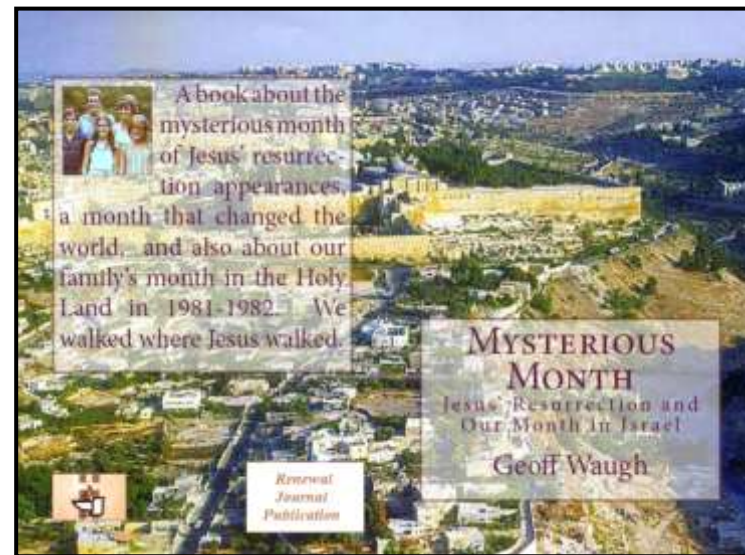
Double Page Book Covers



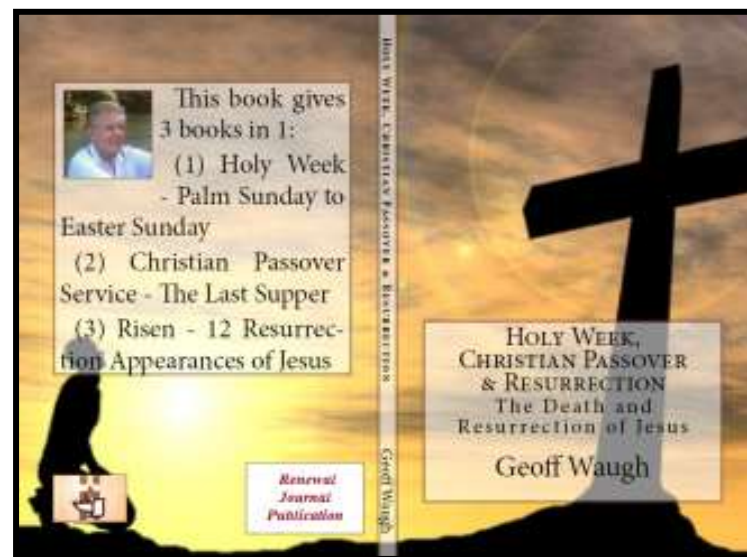
[God's Surprises](#)



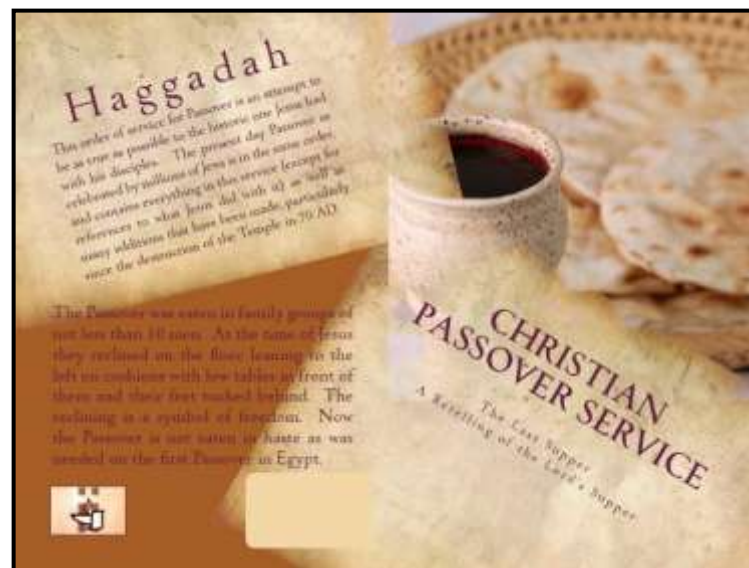
[Risen!](#)



[*Mysterious Month*](#)



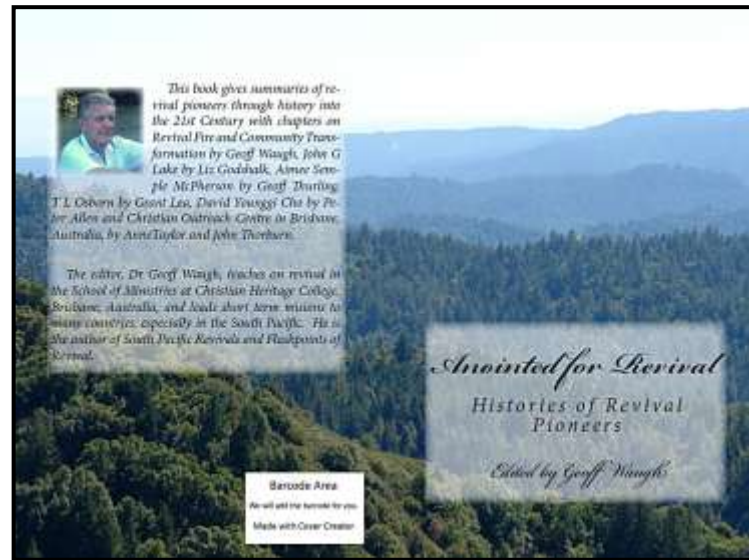
[*Holy Week, Christian Passover & Resurrection*](#)



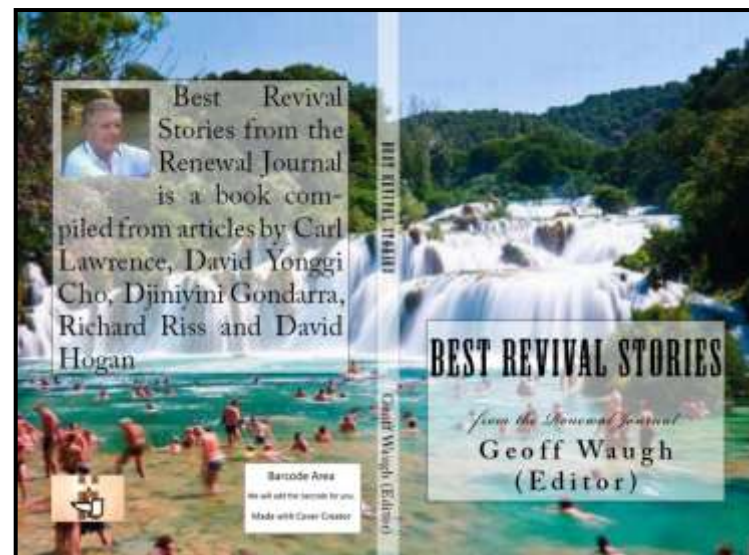
[Christian Passover Service](#) [A Retelling of the Lord's Supper](#)



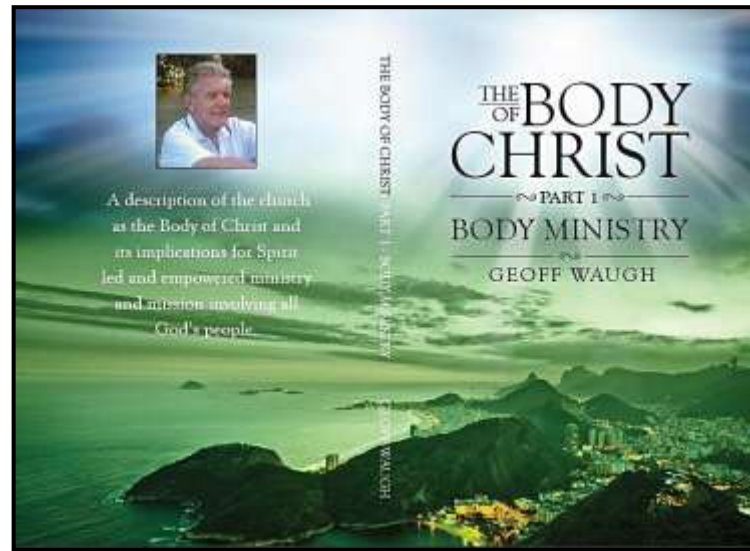
[The Christmas Message](#)



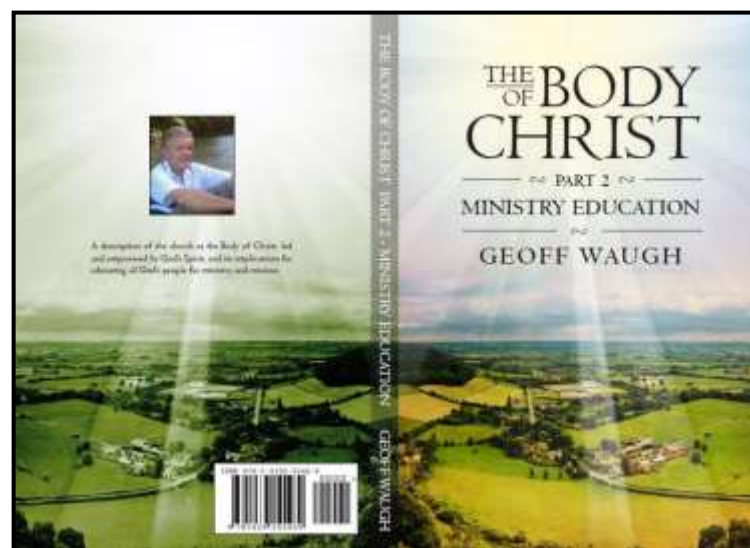
[Anointed for Revival](#)



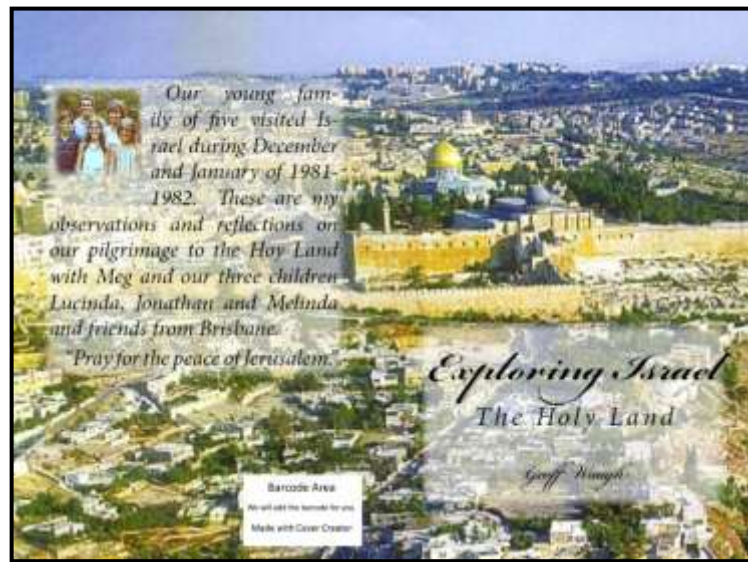
[Best Revival Stories](#)



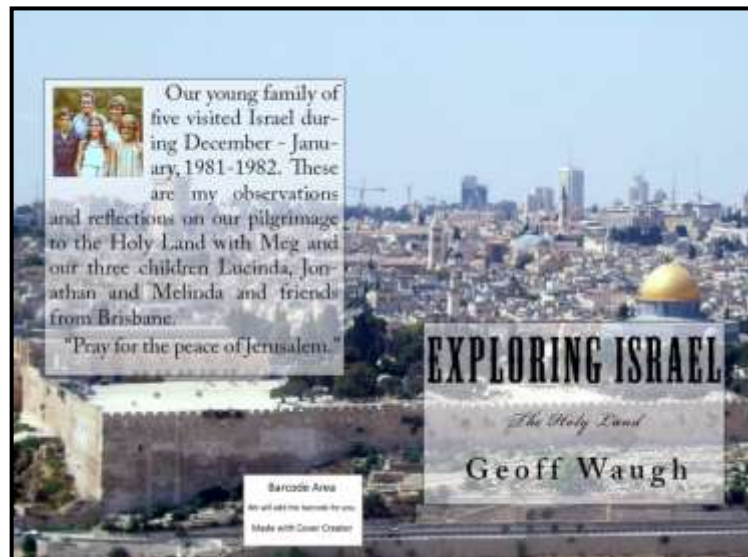
The Body of Christ, Part 1: Body Ministry



The Body of Christ, Part 2: Ministry Education



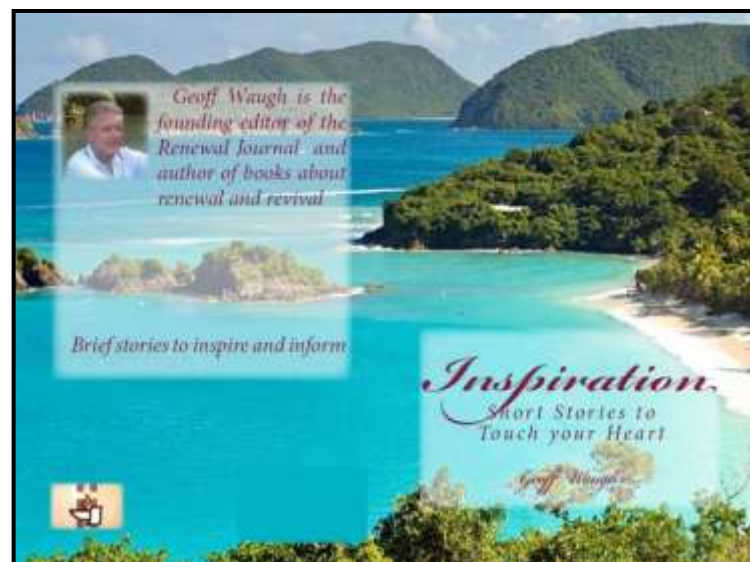
Exploring Israel (colour)



Exploring Israel (black & white)



[Great Revival Stories](#)



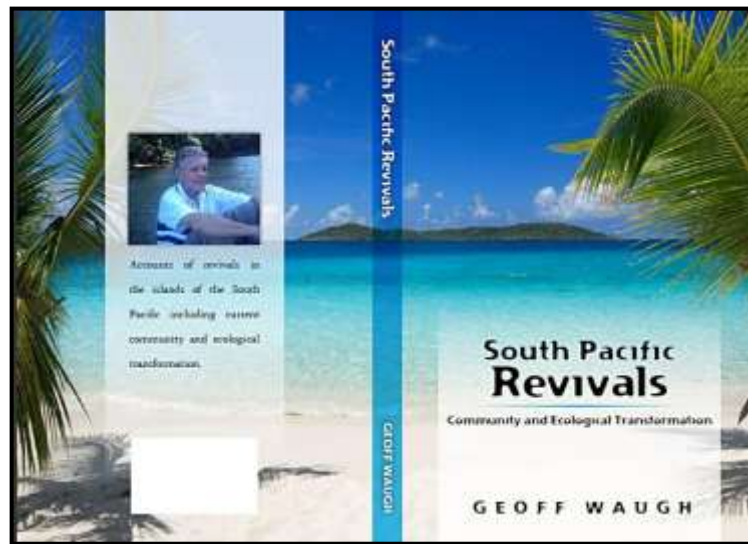
[Inspiration](#)



[Renewal: I make all things new](#)



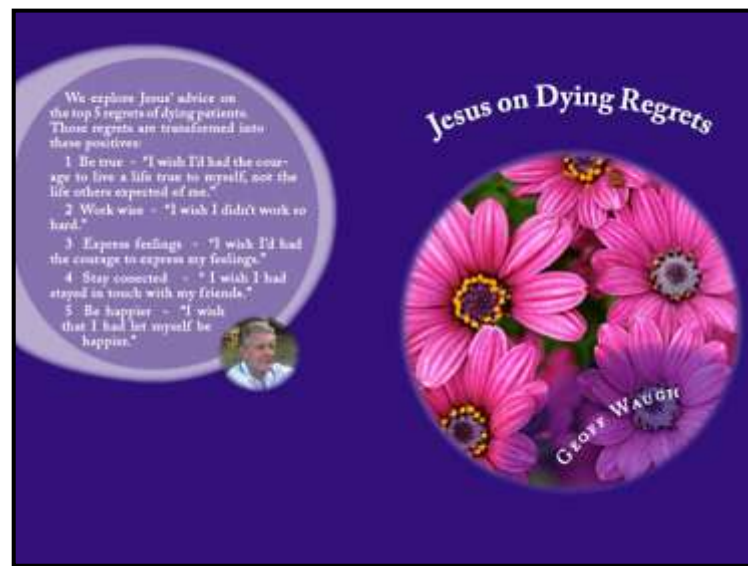
[Revival: I will pour out my Spirit](#)



[*South Pacific Revivals*](#)



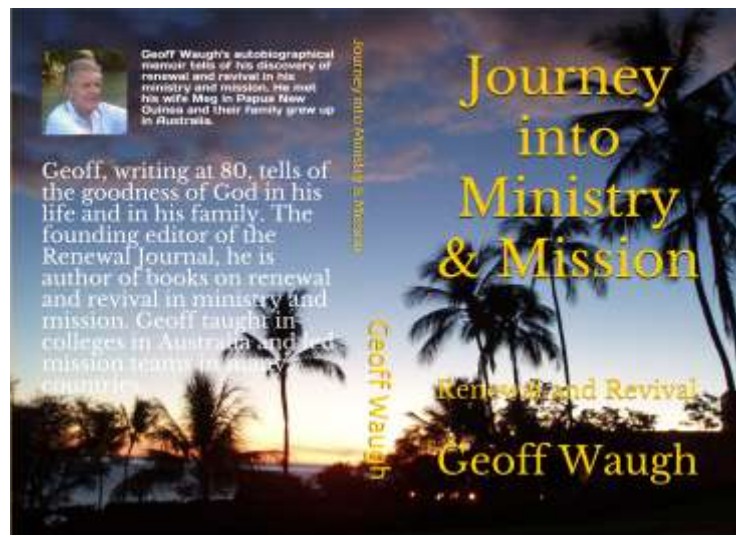
[*Transforming Revivals*](#)



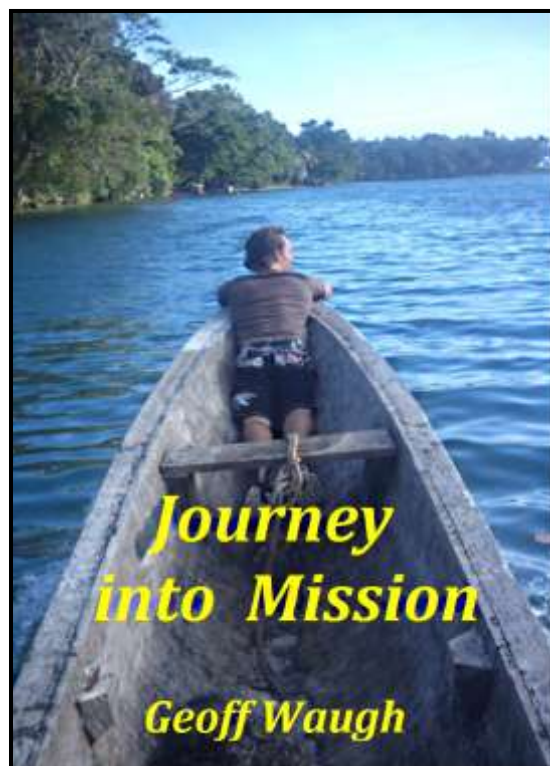
[*Jesus on Dying Regrets*](#)



[*Looking to Jesus: Journey into Renewal & Revival*](#)



Journey into Ministry and Mission



Journey into Mission



Geoff Waugh is the founding editor of the *Renewal Journal* and author of books on renewal and revival

Crucified and Risen

A victim was brutally tortured and executed in a small Roman province about 2,000 years ago. Although just one of many thousands killed that way as a public exhibition, his gruesome, agonising death became the most famous death in history. Billions of people now believe in him and follow him. Millions of crosses on top of and inside churches, and worn around necks, remind us of that momentous event.

This book recounts that story using original sources and specialist analysis. It traces events leading to that momentous and dramatic conclusion, describes the five trials and two hearings, culminating in a cruel end. But it was not the end. The Easter Story vibrates with its mysterious narrative – the resurrection of the victim. It transformed his followers from a frightened group hiding from the authorities into a confident mission to endure persecution, persecution, and even martyrdom as they carried their Good News around the world. This story is now the most widely read book of all time, translated into over 600 languages, and printed in over 3,000 translations.

The Easter Story
Geoff Waugh

Crucified and Risen

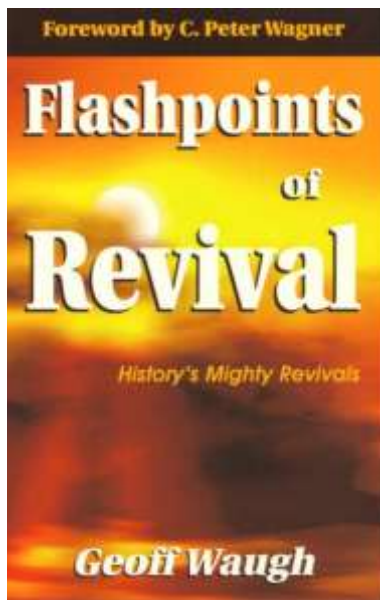


Reproduced and edited by Geoffrey Waugh

Bible Story pictures and models book to colour or paint or copy and reproduce



Bible Story Pictures & Models



Flashpoints of Revival:
History's Mighty Revivals

Foreword: by C Peter Wagner

Preface and Introduction

1. Eighteenth Century

- 1727 – Herrnhut, Germany (Zinzendorf)
- 1735 – New England, America (Edwards)
- 1739 – London, England (Whitefield, Wesley)
- 1745 – Crossweeksung, America (Brainerd)
- 1781 – Cornwall, England

2. Nineteenth Century

- 1800 – America (McGready)
- 1801 – Cane Ridge, America (Stone)
- 1821 – Adams, America (Finney)
- 1858 – New York, America (Lanphier)
- 1859 – Ulster, Ireland (McQuilkin)
- 1859 – Natal, South Africa (Zulus)
- 1871 – New York, America (Moody)

3. Early Twentieth Century

- 1904 – Loughor, Wales (Roberts)
- 1905 – Mukti, India (Ramabai)
- 1906 – Los Angeles (Seymour)
- 1907 – Pyongyang, Korea
- 1909 – Valparaiso, Chile (Hoover)
- 1921 – Lowestoft, England (Brown)
- 1936 – Gahini, Rwanda (East African Revival)

4. Mid-twentieth Century

- 1947 – North America (Healing Evangelism)
- 1948 – Canada (Sharon Bible School)
- 1949 – Hebrides Islands, Scotland (Campbell)
- 1951 – City Bell, Argentina (Miller)
- 1962 – Santo, Vanuatu (Grant)
- 1965 – Soe, Timor (Tari)
- 1970 – Wilmore, Kentucky (Asbury College)

1970 – Solomon Islands (Thompson)
1971 – Saskatoon, Canada (McCleod)
1973 – Phnom Penh, Cambodia (Burke)

5. Late Twentieth Century

1975 – Gaborone, Botswana (Bonnke)
1979 – Elcho Island, Australia (Gondarra)
1979 – Anaheim, America (Wimber)
1979 – South Africa (Howard-Browne)
1988 – Papua New Guinea (van Bruggen)
1988 – Madruga, Cuba
1989 – Henan and Anhui, China

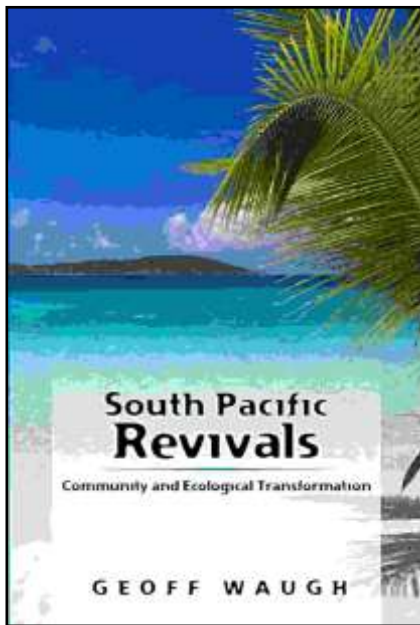
6. Final Decade, Twentieth Century

1992 – Argentina (Freidson)
1993 – Brisbane, Australia (Miers)
1994 – Toronto, Canada (Arnott, Clark)
1994 – Brompton, London (Mumford)
1994 – Sunderland, England (Gott)
1995 – Melbourne, Florida (Clark)
1995 – Modesto, California (Berteau)
1995 – Brownwood, Texas (College Revivals)
1995 – Pensacola, Florida (Hill)
1995 – Mexico (Hogan)
1996 – Houston, Texas (Heard)

Conclusion

Addendum: Revival in the 21st Century

Revival in the South Pacific: Vanuatu, Solomon Islands
Transforming Revival: Fiji, Papua New Guinea, Vanuatu



South Pacific Revivals

A brief survey of historical and current revivals in the South Pacific islands, 182 pages, with over 30 photographs (2nd edition 2010).

Preface: Brief History of South Pacific Revivals by Robert Evans

Introduction: Timor, Australian Aborigines

1 Solomon Islands

2 Papua New Guinea, Bougainville

3 Vanuatu

4 Fiji

Conclusion

Appendix 1: Revival Examples

Appendix 2: Books



Great Revival Stories

Introduction

Part 1: Best Revival Stories

Stirring Renewal Journal articles on revival

Preface: Best Revival Stories

- 1 **Power from on High**, by John Greenfield
- 2 **The Spirit told us what to do**, by Carl Lawrence
- 3 **Pentecost in Arnhem Land**, by Djiniyini Gondarra
- 4 **Speaking God's Word**, by David Yonggi Cho
- 5 **Worldwide Awakening**, by Richard Riss
- 6 **The River of God**, by David Hogan

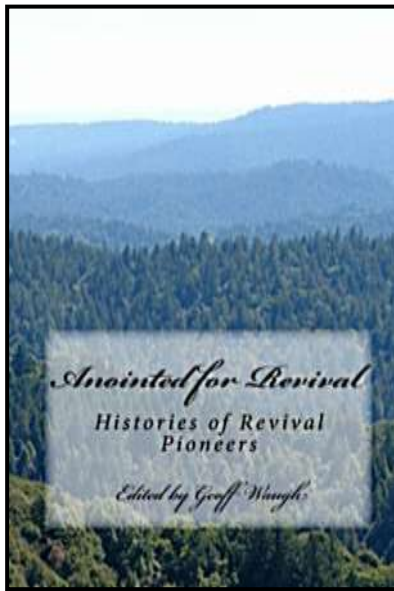
Part 2: Transforming Revivals

*Community and ecological transformation, adapted from **South Pacific Revivals** and **Flashpoints of Revival** (30 photographs)*

Preface: Transforming Revivals

- 7 **Solomon Islands**
- 8 **Papua New Guinea**
- 9 **Vanuatu**
- 10 **Fiji**
- 11 **Snapshots of Glory**, by George Otis Jr
- 12 **The Transformation of Algodoa de Jandaira**

Conclusion



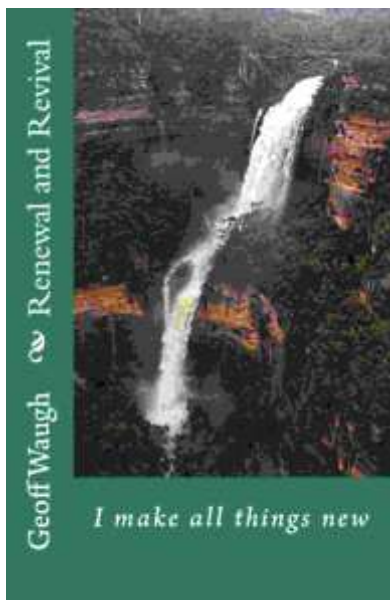
Anointed for Revival: **Histories of Revival Pioneers**

Articles edited by Geoff Waugh, 132 pages (2nd ed., 2011)

Introduction

- 1 **Revival Fire**, by Geoff Waugh
- 2 **Jesus, the Ultimate Ministry Leader**, by Jessica Harrison
- 3 **Smith Wigglesworth**, by Melanie Malengret
- 4 **John G. Lake**, by Liz Godshalk
- 5 **Aimee Semple McPherson**, by Geoff Thurling
- 6 **T. L. Osborne**, by Grant Lea
- 7 **David Yonggi Cho**, by Peter Allen
- 8 **The Birth of Christian Outreach Centre**, by Anne Taylor
- 9 **The Beginnings of Christian Outreach Centre**, by John Thorburn
- 10 **Community Transformation**, by Geoff Waugh

Appendix: Revival Books



Renewal and Revival

Chapter 1, Renewal Ministry, explores how renewal applies to our lives as we love God and love others. (Issue 7: Blessing)

Chapter 2, Revival Worship, notes current developments in renewal worship and ministry. (Issue 6: Worship)

Chapter 3, New Wineskins, tackles issues about emerging churches and networks. (Issue 15: Wineskins)

Chapter 4, Vision for Ministry, dreams big and explores some implications of renewal in ministry and service. (Issue 16: Vision)

Chapter 5, Community Transformation, touches on the amazing current renewal transformation in communities and ecology. (Issue 20:Life)

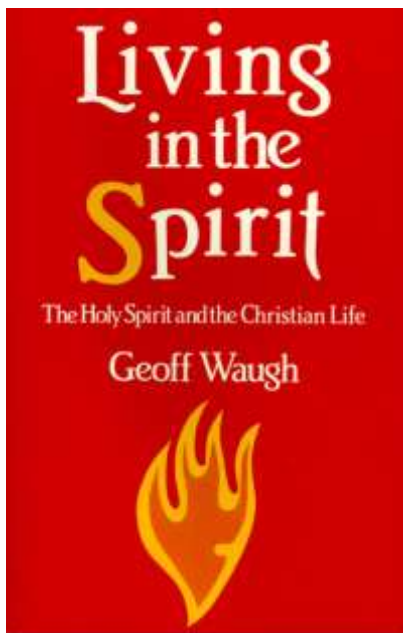
Chapter 6, Astounding Church Growth briefly surveys church growth and revivals, especially in the last century. (Issue 2: Church Growth).

Chapter 7, Revivals to 1900, from “Revival Fire” (Issue 1: Revival)

Chapter 8, Twentieth Century Revivals, from “Spirit Impacts in Revival” (Issue 13: Ministry).

Chapter 9, 1990s – Decade of Revivals, from “Revivals into 2000” (Issue 14: Anointing)

Chapter 10, 21st Century Revivals, from :Revivals in the 21st Century”



Living in the Spirit

Personal and group studies, 2nd ed., revised and enlarged, 126 pages (2009).

1. Father, Son and Holy Spirit

God is One

The Father's heart shows God's love

Jesus reveals God's love

The Spirit imparts God's love

2. Born of the Spirit

The Spirit creates

The Spirit re-creates

God acts

We respond

3. Filled with the Spirit

The Spirit in God's people

The Spirit in Jesus

The Spirit in the early church

The Spirit in us

4. Fruit of the Spirit

The fruit of the Spirit in us personally

The fruit of the Spirit in us together

Growth in the Spirit personally

Growth in the Spirit together

5. Gifts of the Spirit

Power for mission

Gifts for mission

Unity for mission

Love for mission

6. Ministry in the Spirit

Body ministry

Mutual ministry

Wholeness ministry

Freedom ministry

7. Led by the Spirit

The Spirit leads us

The Spirit leads gently

The Spirit leads personally

The Spirit leads corporately

8. The Spirit of the Lord

The Spirit of the Lord in Israel

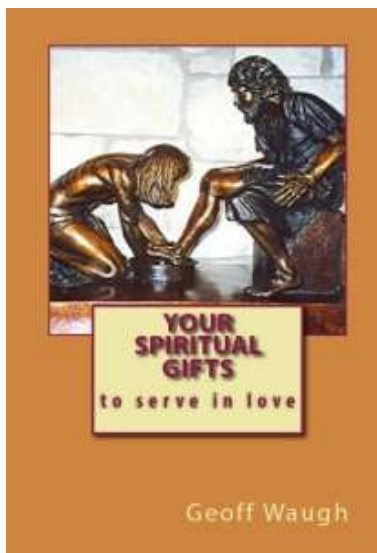
The Spirit of the Lord in Jesus

The kingdom of God

The king: Jesus Christ is Lord

Appendix 1: Voices from history

Appendix 2: Spiritual gifts questionnaire

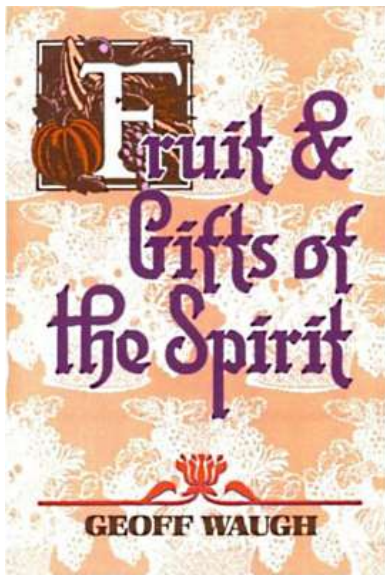


**[Your Spiritual Gifts:
to serve in love](#)**

Personal and group studies, 47 pages. (2011)

Introduction

- 1 Your spiritual gifts**
- 2 The manifold grace of God**
- 3 Motivational Gifts from God our Father**
- 4 Ministry Gifts from Christ Jesus**
- 5 Manifestation Gifts from the Holy Spirit**
- 6 Make love your aim**
- 7 Spiritual gifts questionnaire**



Fruit and Gifts of the Spirit

Personal and group studies, 63 pages. (1992, 2010)

Foreword

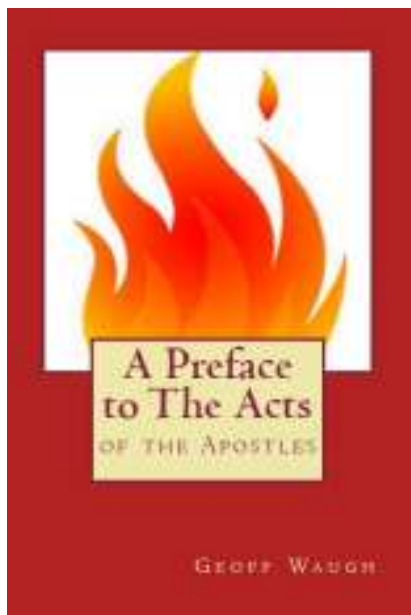
Part I: Fruit of the Spirit

1. The Spirit of Jesus
2. Fruit of the Spirit
3. Fruit of the vine
4. Fruit and growth
5. Fruit and gifts
6. The way of love

Part II: Gifts of the Spirit

1. God gives – we receive
2. Gifts to serve in power
3. Gifts to motivate us
4. Gifts to minister in unity
5. Gifts to manifest the Spirit
6. Gifts to use in love

Appendix: Gifts checklist



A Preface to The Acts of the Apostles

Introduction - Luke's Preface

- 1 The Title of *The Acts***
- 2 The Aim of *The Acts***
- 3 The Author of *The Acts***
- 4 The Date of *The Acts***
- 5 The Sources of *The Acts***
 - The historical sections
 - The biographical sections
- 6 The Setting of *The Acts***
 - The Greeks
 - The Romans
 - The Jews
- 7 The Contents of *The Acts***
 - Historical and Biographical
 - Preparation for the witness (1:1-26)
 - The witness in Jerusalem (2:1 – 8:3)
 - The witness in Judea and Samaria (8:4 – 12:25)
 - The witness to Jews and Gentiles (13:1 – 28:31)
 - A Comparison and General Summary
 - An accurate history

Conclusion

Appendix - Translations of Acts 1:1-9



Great Commission Mission

Comprising two books

1. Teaching them to Obey in Love

1. Love God

Faith in God – God our Father

Follow Me – Jesus our Lord

Filled with the Spirit – God's Spirit our Helper

2. Love Others

Love one another

Serve one another

Encourage one another

2. Jesus the Model for Supernatural Mission

1. Jesus' Mission and Ministry

2. The Disciples' Mission and Ministry

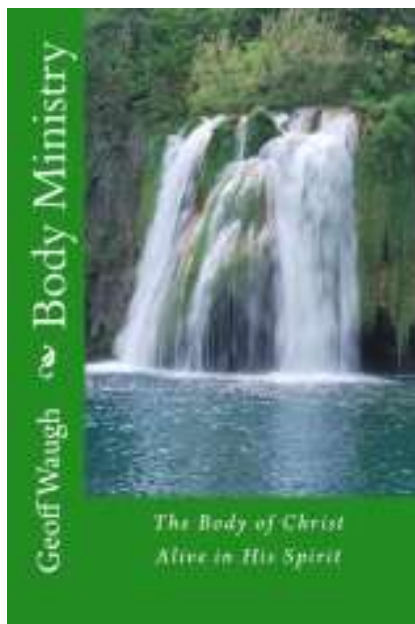
3. Peter and Paul on Mission

4. My Mission Adventures

5. How to Minister like Jesus, by Bart Doornweerd

6. Power Evangelism in Short Term Missions, by Randy Clark

7. China Miracle: The Spirit told us what to do, by Carl Lawrence



Body Ministry:
The Body of Christ Alive in His Spirit

Foreword: James Haire

Prologue: Change Changed

Part 1: Body Ministry

Preface to Part 1, Body Ministry: Colin Warren

Section I. Body Ministry: from few to many

Chapter 1. Kingdom Authority

Chapter 2. Obedient Mission

Chapter 3. Mutual Ministry

Chapter 4. Spiritual Gifts

Chapter 5. Body Evangelism

Section II. Body Organization from some to all

Chapter 6. Divine Headship

Chapter 7. Body Membership

Chapter 8. Servant Leadership

Chapter 9. Body Life

Chapter 10. Expanding Networks

Part 2: Ministry Education

Preface to Part 2, Ministry Education: Lewis Born

Chapter 11. Open Education

Chapter 12. Unlimited Education

Chapter 13. Continuing Education

Chapter 14. Adult Education

Chapter 15. Mutual Education

Chapter 16. Theological Education

Chapter 17. Contextual Education

Chapter 18. Ministry Education

Epilogue: The Unchanging Christ



Looking to Jesus:
Journey into Renewal and Revival

Autobiography exploring renewal and revival,

Introduction – Waugh stories

1. Beginnings – state of origin

2. Schools – green board jungle

3. Ministry – to lead is to serve

4. Mission – trails and trials

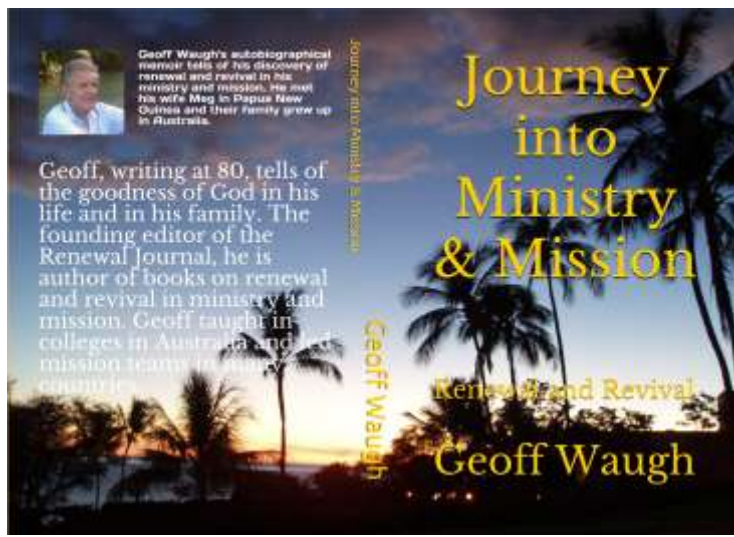
5. Family – Waughs and rumours of Waughs

6. Search and Research – begin with A B C

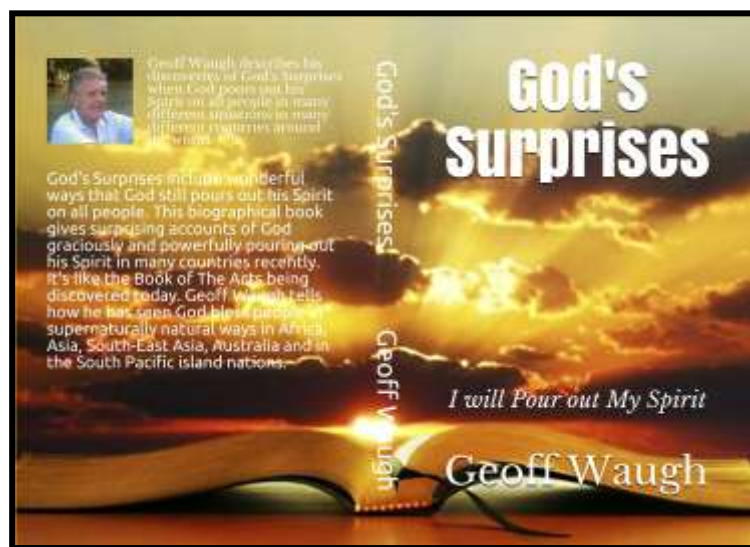
7. Renewal – begin with doh rey me

8. Revival – begin with 1 2 3

Conclusion – Begin with you and me



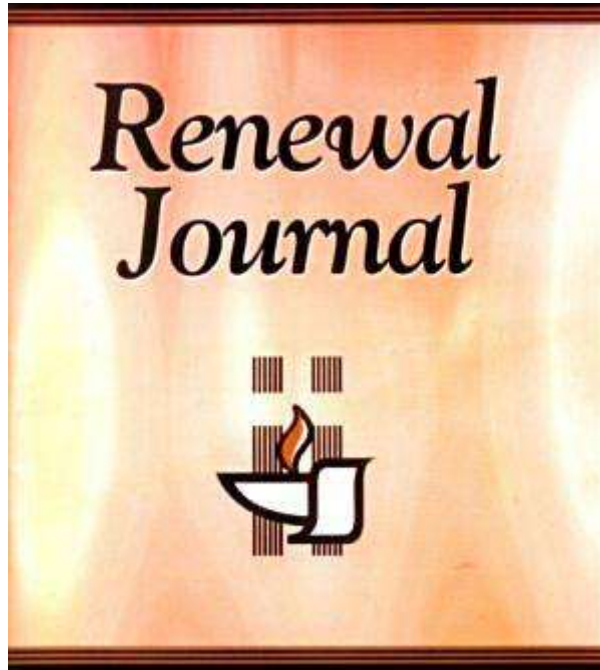
[Journey into Ministry and Mission](#)



[God's Surprises](#)

[Biographical reflections on ministry and mission in 20 countries](#)

[Renewal Journal](https://renewaljournal.com)



Logo: basin & towel,
lamp & parchment,
in the light of the cross

<https://renewaljournal.com>

*The Renewal Journal website gives links to
Renewal Journals
Books (with PDFs)
Blogs*